

**MISSISSAUGA TRANSIT
HEALTH & SAFETY COMMITTEE MINUTES
Thursday, June 24, 2010, 1:30 PM
Malton Satellite Boardroom, 6780 Professional Court**

Members: John Cameron, Co-Chairperson, Kyle Sadowsky, Sebastian Valvo,
Frank Magrone, Mike Byfield

Invitees: Geoff Marinoff, Director, Transit
Robin Qu – Health & Safety Specialist
Aaron Inguancz, Human Resources Assistant

Employees are reminded to speak to their Supervisor first about a health and safety concern. If corrective action is not taken, then the employee is to report the matter to their Health & Safety.

Management co-chair welcomed Geoff Marinoff, Director of Transit to the meeting who spoke on the importance of the Health & Safety Committee and the obligations of all employee's to work safely and that management is committed to work with employee's to constantly maintain a safe workplace.

1. ADOPTION OF PREVIOUS MINUTES

The minutes of May 19th were approved as written.

2. SUMMARY OF RECOMMENDATIONS

No recommendations were put forward at the last meeting.

3. WSIB (Workplace Safety Insurance Board) SUMMARY (Malton)

Health & Safety Specialist explained Bill 168, An Act to amend the Occupational Health and Safety Act with respect to violence and harassment in the workplace and other matters, is introduced to transit.

In the tracking of WSIB incident data, two items have been added: under Body Parts; Internal injuries/Inhalation and under Accident Type; Inhalation/Exposure to.

In May three WSIB incidents were reported – two injuries (no first aid) and one incident (no injury). Accident types recorded were Contact by/With and Vehicle Accident.

4. WHMIS

No WHMIS training has been issued since last meeting.

5. TRAINING

23 employees were trained on 5 Fire Warden training sessions. Training is required for the Malton Satellite. Dates to be determined. A copy of the Completed Fire Safety plan will be placed in the MSDS box.

6. MSDS REVIEW

Virox 5 will be introduced for interior cleaning on a trial basis only at the Central Parkway Garage. Virox 5 active ingredient is hydrogen peroxide which is much safer than bleach and more environmentally friendly.

7. ITEMS CARRIED FORWARD (see Outstanding Items List)

8. AGENDA ITEMS

Health & Safety Progress Report (January-March 2010):

The Health & Safety Specialist noted a new table has been added for Vehicle Accident/Incident and PA/NA report. Also noted, in the first quarter Lost time accident frequency rate increased by 12%.

9. WORKPLACE INSPECTIONS

Malton Satellite – June 28, 2010

Location	Hazard Observed	Action
Door Rubber Seal Door #16	Seal Torn, Ripped	Replace Rubber seal
Exit sign light north side.	Light bulb out. Needs to be replaced.	Replace bulb.
Exit sign by wash bay shop.	Light bulb out. Needs to be replaced.	Replace bulb.
Fumes in wash bay.	Odour of fumes in wash bay.	Investigate claim.
Pigeon feces shop.	Feces all over floor.	Call exterminator.
Door #7 Bolt nut shelf.	Unsecured cabinet.	Bolt cabinet to wall.
Hanging piece of roof. E18-E17 outdoor storage.	Pieces of roof hanging, broken.	Repair.
F13-F5-F6	Pieces of roof broken.	Repair.
Pavement sink hole. Wash bay entrance doors.	Sink hole pavement soft and uneven.	Repair.
First aid box-operators first aid room.	No finger bandages or alcohol swabs.	Re-stock items.

June inspection completed June 28, 2010 to be reviewed at July meeting.

Malton Satellite – May 21, 2010

Location	Hazard Observed	Action
First Aid Box-Maintenance	Missing supplies. Gloves, bandages and alcohol swabs.	Re-stock supplies.
Bolts/screws Storage-Maintenance.	Bolts/screws on floor-trip/fall hazard.	Clean.
Grinder Wheel-Maintenance.	Large gap in between guard plate and wheel.	Adjust.

May inspection completed May 21, 2010 to be reviewed at July meeting.

Terminal Inspection Report-June 24, 2010

Location	Hazard Observed	Action
Meadowvale	Pot hole #27 step.	Repair.
Meadowvale	Washroom.	Clean.
Long Branch	Pot hole-entrance.	Repair.
SQ 1	First Aid Kit	Fill
SQ 1	Ceiling tiles (Men's washroom)	Replace
SQ 1	Lower washrooms.	Clean/install air freshener.
SQ 1	Elevator floor tiles.	Repair.
SQ 1	Water leak lower level (by washrooms) ceiling.	Repair.
SQ 1 Booth	Ceiling tiles.	Replace.
SQ 1 Booth	Floor tiles.	Repair.

10. VEHICLE ACCIDENT SUMMARY BOTH GARAGES – May
*To be adjudicated.

Accidents*	Internals*	Incidents	Onboard	Shelters	Total	Preventable Accidents	Non Preventable Accidents
28	4	41	16	0	89	7	22

11. HAZARD INFORMATION REPORTS

No new reports were received.

12. NEW BUSINESS

- i. Air Fresheners
Management co-chair advised committee, the Malton Maintenance staff will not be able to install air fresheners in the washrooms at Westwood Mall.
Action: Management co-chair with speak with Supervisor of Stores, Building & Route to have this completed.
- ii. Cold Air is Blowing on Operators in Buses
Worker co-chair reported cold air is blowing down on operator’s shoulders in the buses.
Action: To be further investigated.
- iii. 8 meter Smoking Rule is not being adhered to.
Worker co-chair was advised by Operations Supervisor that the 8 meter smoking rule is not being adhered to.
Action: Management co-chair will speak with Operations Supervisor to send out a reminder memo to employee’s reminding them of the rule as well as look into further rules with regards to the 8 meters.

13. ADJOURNMENT

Meeting adjourned at 3:30 PM

Next Terminal Inspection: TBA
Next Plant Inspection: TBA
Next meeting: Wednesday, July 21, 2010 @ 1:30 PM

Local 1572 Signature

Date

Transit Department Signature

Date

Items Carried Forward

Item		Approximate Completion Date
<p>Flag Request</p> <p>Jan/10</p> <p>Feb/10</p> <p>Mar/10</p> <p>Apr/10</p> <p>May/10</p> <p>June/10</p>	<p>Worker rep. requested a policy be put in place to mount a coloured flag on the bus when it is hoisted, or when bike racks are opened in the shop to prevent injury.</p> <p>Topic discussed at TMT with management co-chair, suggesting that this is an awareness concern.</p> <p>However, in discussion with Health & Safety members it was suggested that as an alternative to flags being used, safety signage be posted advising employees to be aware of their working surroundings at all times and wear protective head gear (bump hat) at all times when working in/around buses.</p> <p>Management co-chair will meet with Superintendent, Transit Maintenance on this matter.</p> <p>Management co-chair advised that the Manager, Maintenance is not in agreement with flags as employees should be aware of their surroundings at all times and that bike racks be in a "closed position" when the bus is on the hoist.</p> <p>Management co-chair to arrange for a memo to be posted advising employees about hazards in the workplace and to be aware of their surroundings.</p> <p>Drafted memo being reviewed by Superintendent, Transit Maintenance. No response received from Works, Health & Safety Specialist as to whether safety posters are available regarding safety concern.</p> <p>No update.</p>	<p>July/10</p>
<p>Fire Safety Plan</p> <p>Feb/10</p> <p>Mar/10</p> <p>Apr/10</p> <p>May/10</p>	<p>Management co-chair requested that the Fire Safety Plan for Malton be reviewed and updated if necessary by Health & Safety Specialist & Superintendent, Service Development Information Management.</p> <p>Superintendent, Service Development Information Management is working on the Malton fire safety plan; fire wardens currently being arranged. Committee would like fire enunciator panels located in various areas of the facility similar to what has been installed at Central Parkway.</p> <p>Consultants, Randal Brown & Associates have completed their site visit to Malton and are finalizing their report for submission to the Mississauga Fire & Emergency Service for review and approval.</p> <p>Safety plan completed, waiting for the names of fire wardens to finalize report.</p>	<p>Dropped</p>

June/10	Safety plan has been completed and reviewed by the committee members and are satisfied.	
Interior Lights, 06 Series	Worker co-chair addressed concern expressed by an operator on the glare from the interior lights in the 06 units. Management co-chair contacted Superintendent, Vehicle Maintenance and was advised that prior to units coming to Malton no complaints had been received from Central operators. The Committee requests operators to complete a VCR on a defective 06 unit so that maintenance will inspect/adjust accordingly. This matter is still being investigated, management co-chair will be responding back to employee.	Dropped
Feb/10		
Mar/10	On March 5 th , worker co-chair drove a 06 unit to CP to be included in an experiment being conducted with the Eldorados for the same problem, glare in the windshield. Agreement was reached that Eldorado units require further investigation and that 06 units require further testing as blue lights reduce the glare only slightly. Worker co-chair responded findings back to employee, who expressed that late at night on the route 15 (industrial route - Drew/Tranmere) street lighting is OFF on one side of the street but ON, on the other side of street; creating a safety concern when going around bends as the glare focuses right on where a car would be which is not noticed until the last minute. Committee feels that safety concern specific to route 15 lighting conditions and will arrange to have two buses changed over with alternate blue lighting for testing on this route. Further testing will be done with operator to determine a solution.	
Apr/10	Worker co-chair to further discuss concern with operator, notifying management co-chair of findings.	
May/10	Co-chairs will follow up with operator to obtain a list of 06 buses which are causing safety concern.	
June/10	Worker co-chair met with operators and no further concerns were brought forward.	
Presto Box	Worker rep reported glare off the Presto box is too bright at night. Management co-chair stated that a cover is on order to reduce the glare.	
Apr/10		
May/10	Management co-chair to follow up on status.	
June/10	There is a temporary sticker covering the glare until Presto goes live. When it goes live, it will have an automatic dimmer (brightness option).	
Overcrowding at CCTT	Management co-chair addressed written concern regarding the overcrowding at this location and will review matter & respond back to operator.	July/10
Apr/10		
May/10	Management co-chair drafting written response.	

June/10	No update.	
Curb Cuts, WWM Jan/10 May/10 June/10	Curb cuts to allow the accessibility at some stops line up with the rear doors. This creates a hazard for passengers exiting the rear doors of the bus. This is being further investigated. Inspection of curb cuts at WWM completed this week with Service Development. Service Development to re-design one or two curb cut locations and look into expediting this work as quickly as possible. No update. Management co-chair will meet with Acting Superintendent, Service Development.	Aug/10