

**MISSISSAUGA TRANSIT  
HEALTH & SAFETY COMMITTEE MINUTES**

**Thursday, January 20, 2010**

**1:40 pm, Malton Satellite Boardroom, 6780 Professional Court**

**Members:** John Cameron, Co-Chairperson, Michael Byfield, Kyle Sadowsky, Sebastian Valvo, Frank Magrone  
Claudette Touma – Recorder

**Invitees:** Robin Qu – Health and Safety Specialist

**Regrets:**

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**Employees are reminded to speak to their Supervisor first about a health and safety concern. If corrective action is not taken, then the employee is to report the matter to their Health & Safety.**

**1. ADOPTION OF PREVIOUS MINUTES**

The minutes of December 10<sup>th</sup> were approved as written.

**2. SUMMARY OF RECOMMENDATIONS**

No recommendations were put forward at the last meeting.

**3. WSIB (Workplace Safety Insurance Board) SUMMARY (Malton)**

Health & Safety Specialist advised that the lost time statistics recorded the highest to date for the year 2009. 4 of the 17 Accidents are from Malton - 2 Lost time, 1 Medical Aid, 0 First aid, 0 Injury (no first aid), 1 Incident (no injury).

**4. WHMIS**

No update.

**5. TRAINING**

Management Co-Chair has confirmed with Corporate Health and Safety Specialist that training will be held on Sector Specific training as three committee members require training.

**6. MSDS REVIEW**

No new MSDS sheets have been received.

**7. ITEMS CARRIED FORWARD (see Outstanding Items List)**

**8. AGENDA ITEMS**

None.

**9. WORKPLACE INSPECTIONS**

<b>Location</b>	<b>Hazard Observed</b>	<b>Action</b>
First Aid Box-Maintenance	Missing finger bandages, alcohol swabs.	Re-stock items.

**9. WORKPLACE INSPECTION'S CONT'D**

<b>Location</b>	<b>Hazard Observed</b>	<b>Action</b>
Grinder-Maintenance	Large gap ingrinder/Metal plate.	Adjust Grinder.
Exhaust hose Door #1, 11 & 12	Rubber seal broken.	Replace seal.
Bus Panels Garage	Head, body injury. Panels not clearly visible when open.	Mark hazard.
Urinals-Maintenance	No disinfectant/sanitizer pucks in urinals.	Inform outside contractor.

**TERMINAL INSPECTION**

C.C.T.T.	Uneven pavement at #26 Westbound stop.	Repair.
Stop #992	No hazard observed (Mississauga Rd. & Dundas)	N.A.
South Common	Pot hole near south entrance.	Repaired.

**10. VEHICLE ACCIDENT SUMMARY BOTH GARAGES – December 2009**

\*To be adjudicated.

<b>Accidents*</b>	<b>Internals*</b>	<b>Incidents</b>	<b>Onboard</b>	<b>Shelters</b>	<b>Total</b>	<b>Preventable Accidents</b>	<b>Non Preventable Accidents</b>
26	8	40	13	0	87	0	22

**11. HAZARD INFORMATION REPORTS**

No new reports were received.

**12. NEW BUSINESS**

**05 Series Units:** Cold air is blowing down on top of operators head and shoulders through vent. Management Co-Chair will follow up with Maintenance to discuss how to block the cold air from entering.

**13. ADJOURNMENT**

Meeting adjourned at 3:00 PM

Next Terminal Inspection: TBA  
 Next Plant Inspection: TBA  
 Next meeting: Wednesday, February 24, 2010 @ 1:30 PM

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Local 1572 Signature

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Date

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Transit Department Signature

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Date

<b>Items Carried Forward</b>			
Item		Approximate Completion Date	
<b>Carbon Monoxide Detector</b>	<p>Worker co-chair requested that a carbon monoxide detector be installed in the report office area. Management co-chair will contact Supervisor Store/Building &amp; Route on installation</p> <p>Dec/08</p> <p>Jan/09</p> <p>Feb/09</p> <p>Apr/09</p> <p>May/09</p> <p>June/09</p> <p>July/09</p> <p>Aug/09</p> <p>Sept/09</p> <p>Oct/09</p> <p>Nov/09</p> <p>Dec/09</p> <p>Jan/09</p>	<p>Waiting for feedback &amp; protocol from CFM.</p> <p>No update.</p> <p>Carbon monoxide detector installed in report office, protocol to be drafted &amp; communicated to employees.</p> <p>No further update.</p> <p>Management co-chair to follow up on status of protocol with Superintendent, Operational Support.</p> <p>Management co-chair to contact Supervisor Stores/Building &amp; Route on direction to follow. Superintendent, Operations has requested that further investigation be done on this issue.</p> <p>Supervisor Stores/Building &amp; Route advised that the ventilation system has been fully upgraded and that this problem should not be an issue inside the building. The air conditioning vents are lower than the exhaust ventilation system as the roof is ten feet higher than the air conditioning unit so there should not be a problem with air being drawn in.</p> <p>An air quality test was conducted two months ago for the drivers area and route supervisors office which came back negative. Another air quality test has been requested for the report clerk's office.</p> <p>CFM has just completed contract with new vendor and will arrange for air quality testing for the report office shortly.</p> <p>Air quality test meters to be delivered by CFM next week.</p> <p>No update at this time. Management co-chair to follow up.</p> <p>CFM is looking into this. Initial testing shows everything is clear; they want to continue their testing and perform a longer study.</p> <p>Air quality tests were conducted and are being analyzed.</p>	<b>Feb/10</b>
<b>Gas Pump</b>	<p>July/09</p> <p>Aug/09</p>	<p>Committee advised arrangements are underway for September/October to install a new gas pump and upgraded fuel lines in the storage area. Management co-chair to follow up with Supervisor, Stores Building/Route on safety factor till replacement completed.</p> <p>Supervisor, Stores Building/Route has confirmed that there is no safety concern with the gas pump and that the replacement can wait till fuel lines are upgraded in September/October.</p>	<b>Feb/10</b>

<p><b>Gas Pump Cont'd.</b></p>	<p>Oct/09 Status unchanged, management co-chair to follow up with Supervisor, Stores Building/Route.</p> <p>Nov/09 Contract has been awarded. Work has not been started.</p> <p>Dec/09 Contract has been awarded; starting date is still to be determined.</p> <p>Jan/09 No further updates.</p>	
<p><b>Westwood Mall, Rte 16</b></p>	<p>Committee informed by worker rep that apparently a large convex mirror has been purchased for this location, for which the HSC is against. Management co-chair will bring matter to Manager, Operations attention and advise HSC of findings.</p> <p>July/09</p> <p>Aug/09 TMT &amp; HSC confirmed that no mirror is being installed. Worker co-chair to follow up with Service Development on the feasibility of installing a sensor light (stop sign) flashing at eye level, advising the route 16 not to pull into the stop as the route 7 is coming through. Findings to be brought to September meeting.</p> <p>Sept/09 Committee advised that the Transit Facilities Planning Project Leader and Acting Manager, Service Development feel that the flashing eye at this location is not a viable option at this time. Management co-chair to arrange for a trainer to assess any training needs at this location with findings brought to the next meeting.</p> <p>Oct/09 No update, employee has just returned from vacation.</p> <p>Nov/09 Trainers have met with employee to discuss how to manoeuvre through the area safely. Some suggestions were brought forward at that time which will be further investigated</p> <p>Dec/09 No changes were made this month.</p> <p>Jan/09 Three items have been identified:</p> <ol style="list-style-type: none"> <li>1. Traffic flow around the Supervisor's booth.</li> <li>2. Curb cuts to allow for accessibility at some stops line up with the rear doors. This creates a hazard for passengers exiting the rear doors of the bus. This is being further investigated.</li> <li>3. Operators have to wait 2 or 3 lights to make a left turn off Morningstar into the Terminal.</li> </ol> <p>Planning and training will meet to resolve these issues.</p>	<p><b>Mar/10</b></p>
<p><b>Flag Request</b></p>	<p>Worker rep. requested a policy be put in place to mount a coloured flag on the bus when it is hoisted, or when bike racks are opened in the shop to prevent injury.</p>	<p><b>Feb/10</b></p>
<p><b>Photo Catalogue</b></p>	<p>Worker Rep. requested a photo catalogue of Operators be kept in Control, accessible to anyone who needs them. There have been some cases when an incident has happened, and an Operator cannot remember who the driver was. The photo catalogue would be a quick reference tool and aid in completing</p>	<p><b>Feb/10</b></p>

	<p>the incident reports.</p> <p>The Manager of Operations responded by telling the Committee there is an up-to-date website, but is currently only accessible to Supervisors and Report Clerks; he suggested we transfer the Information Management Website so Operators can access it at any time.</p>	
<b>Lights at Professional Court</b>	<p>Worker Rep. requested getting someone to review the timing of the traffic lights at the end of Professional Court.</p> <p><b>ACTION:</b> Management Rep. will forward this request to the Operations Supervisor and report back next month.</p>	<b>Feb/10</b>