

**MISSISSAUGA TRANSIT
JOINT HEALTH & SAFETY COMMITTEE MEETING
CENTRAL PARKWAY**

Wednesday, February 17th, 2010
10:00 a.m., Maintenance Boardroom, CPY

Members: R. Lake, Co-Chairperson, S. Shamahamad, A. Hosein, C. Dowding, A. Cafaro, B. MacMillan, J. Jackson, V. Clarke, J. McKee - Recorder
Regrets: R. Stratton, T. Gigante, M. Parial-Sgambelluri, L. Mazuryk

Employees are reminded to speak to their Supervisor first about a health and safety concern. If corrective action is not taken, then the employee is to report matter to their Health and Safety representative.

This month we would like to welcome Chris Dowding from Maintenance to the Committee.

1. ADOPTION OF PREVIOUS MINUTES

The December 10th minutes were approved as written except for the following two changes:

Under the titles:

2. **Neederman System**, last sentence the following should read as follows:

There have also been complaints with the ratchets; the retractors are not holding their positions in all the bays because the 'hoses' are too heavy.

8. **Workplace Inspections**, Central Parkway, 14th item listed, should read as follows:

LOCATION	HAZARD OBSERVED	ACTION
Body Shop	Oil Interceptor Not Working	'Service Request Placed'

Management Co-Chair provided updates on the following items:

Generator – Power Surges

A representative from Guild Electric visited Transit on January 24th to try to determine why we keep getting unanswered power surges; the Maintenance Worker Rep. stated everything has been resolved.

Item 'B' under New Business – Speakers on the Operators Buses

Management Co-Chair reported that the Superintendent of Operations has distributed a memo to all Operators on February 17th stating any employee found damaging or tampering with Company equipment, particularly safety equipment, will be subject to discipline.

'Wilful, deliberate damage, tampering, or destruction of City owned equipment or property, or the property of others by any employee will result in discipline action up to and including dismissal'.

2. Agenda Items:

a) **Route 76 Unsafe Turn:**

- Management Co-Chair stated Service Development received a Route Evaluation Report about an unsafe turn on Route 76 (Robert Speck to Burnhamthorpe Road East) as other motorists are still using the middle lane to turn. Management Co-chair sent this request to the Operations Supervisor and the Supervisor of Transit Operations to review this intersection on their terminal inspections.

a) Route 76 Unsafe Turn Cont'd:

- Received an email from the Operations Supervisor; this use to be a double left-turn lane and has now been changed to a single left-turn where the other lane is a straight thru. The problem is that vehicles are still making a left-turn from the straight lane. Peel Regional Police have been notified and will monitor this location.
- Transit Operator also stated they would like to take this request to the Traffic Section in Transportation and Works to see if this intersection can be changed back to a dual left-turn lane.

ACTION: Planning Technician will forward this request to the Traffic Department for their review and comments.

b) Fire Warden Training:

- The Health and Safety Specialist has received the list of names from Maintenance and Operations that need to be trained; on Friday, February 19th they are holding in class training with Operations.
- On Monday, February 22nd, at 8:30 a.m., they will hold Fire Alarm System training with the system provider.
- The Management Co-Chair stated all the Supervisor and Lead Hands from Maintenance need to be scheduled for training. Due to shift work, scheduling can be challenging so the Equipment Trainer will conduct the training on the afternoon/midnight shifts.

c) Rules and Regulations/Terms of Reference:

- Management Co-Chair brought up the fact in the Terms of Reference 5.2 states:

"The Joint Committee Members shall be allowed one hour preparation time at each Committee meeting. Joint Committee meeting Co-Chairs shall be allowed one hour of presentation time at each Committee meeting to meet."

- The Management Co-Chair has asked the Malton Management Co-Chair to make sure at least two weeks prior to our meeting, to schedule a meeting for the Union Co-Chairs with the Union President to discuss any Health and Safety issues that may arise. This will enable them to put these issues on as an agenda item, and allow the Management Co-chairs time to follow up and research the information that is needed to obtain an answer prior to the meeting.
- The Co-Chairs will then meet at least five days prior to the meeting to agree on the agenda as stated in the Terms of Reference.
- The Management Co-Chair would like to see New Business as *critical* items only; this would allow him to be more prepared for any action items that may arise within the meeting; otherwise they will be deferred until the next meeting.

d) Unsafe Bus Stop # 1022

- Planning Technician forwarded this request to a Planning Technician from Service Development to review the options of the first stop north of Dundas Street and Winston Churchill; it was decided to leave this as status quo.

e) Handicapped Spots (New Storage Area)

- Maintenance Worker Rep. has requested handicapped spots in the new storage area; Management Co-Chair replied they already have designated spots with painted accessibility signs on the pavement.
- ACTION:** Management Co-Chair will show Maintenance Worker Rep where they are located.

3. SUMMARY OF RECOMMENDATIONS

Responses to the Health and Safety recommendations were received from the Director of Transit and distributed to Committee members.

4. WHMIS

- Have received numerous MSDS sheets from the Body Shop and the Wash Bay.

5. TRAINING

- Fire Warden training.
- Forklift training and Fall Arrest training were performed on February 1st at Semenyk Court.

6. ITEMS CARRIED FORWARD (see attached Items Carried Forward list)

7. WORKPLACE INSPECTIONS

Terminal inspections need to be conducted two weeks prior to the meeting date and forwarded to the Committee in time for the scheduled meeting.

Central Parkway

LOCATION	HAZARD OBSERVED	ACTION
Wash By Door #52	Exterior Light Out	Replace
South Wall Ex Storage	Exterior Light Out	Replace
Garage	Outside Light Door #36 Out	Replace
Parking Lot	Light Out	Replace
Brake Room	Light Out	Replace
Brake Room	Exhaust Fan Not Working	Working OK
Oil Room CP Garage	Light Out	Replace
Battery Room	Exhaust Fan Not Working	Working OK
Mechanic Hallway	Light by Elevator Out, 2 nd Floor	Ballast
Mens Washroom	Locker Blocking Fire Alarm	Move Locker
All	Fire Extinguishers Not Done	Check
Janitor Room/GSP	Water Keeps Running and Sealing Open	Service Call Placed
GSP Ladies Washroom	Lights Out	Replace
Drivers Washroom	Lights Out	Replace
Wash Bay and Soap Room	Lights Out	Replace
CX Garage Bus Storage	Lights Out	Ongoing – Replace
Rebuild Shop	Soap Parts Washer Not Working	Service Call Placed
Rebuild Shop	Small Parts Washer Flooding Out	Service Call Placed

LOCATION	HAZARD OBSERVED	ACTION
Body Shop	Interceptor Not Working	Service Call Placed
Body Shop	Mini Spray Booth Filter Missing	Replace
Body Shop	Lights Out, Paint and Prep Booth	Ongoing, Replace
Body Shop	Roof Hatch Not Sealing	Service Call Placed
Body Shop	Mens Washroom Stinks	Run Showers
CPX Garage	Bays 42 and 43, Light Shade Falling Off	Repair

Terminal Inspections Report

LOCATION	HAZARD OBSERVED	ACTION
C.C.T.T.	Uneven Pavement At #26 Westbound Stop	Repair
C.C.T.T.	Water Leak (Water Spot On Ceiling Tile	Repair
C.C.T.T.	Uneven Pavement in Front of 61/66 South Stop	Repair
Subway	Ceiling Light Has No Cover	Replace
Meadowvale Town Centre	Pot Hole in Front of #89,27 Stop	Repair
Burnhamthorpe and Robert Speck Parkway	Left Turn (Down to One Left Turn Lane)	Contact Transportation and Works Department

3484 Semenyk Court

LOCATION	HAZARD OBSERVED	ACTION
Service Development	Baseboard Heater Close to Alana's Desk; Not Turned On	Reported to Facilities
Training	Heater Against Window Close to Ted's Desk; Not Turned On	Reported to Facilities
Marketing (First Floor)	Dryness In the Area; Portable Humidifier Being Used But Not Helping	Reported to Facilities

9. MSDS REVIEW

-The Health and Safety Specialist informed the Committee the modified duty person assisting us with the MSDS binders is putting the final updates on the MSDS Index; the updated 2009 MSDS binders will be distributed early next week (February 22).

10. VEHICLE ACCIDENT SUMMARY – January 2010

Accidents	Onboards	Incidents	Internals	Shelters	Total	Non Preventable Accidents	Preventable Accidents
27	14	24	9	1	40	14	3

11. WSIB (Workplace Safety Insurance Board) Summary

- There were a total of 21 reports in January 2010 which included; 8 lost times, 5 medical aids, 3 first aids, 3 injuries, 2 incidents, 15 of the 21 accidents are from CPY - 6 lost times, 4 medical aids, 3 first aid and 2 incidents (no injury).
- The most frequent accident types this month were Overexertion/Strain/Twist (6), Contact by/With (4) and Slip/Fall (2).
- Under the Causes heading the two main headings were Unsafe Conditions (7) and Other (4).

12. HAZARD INFORMATION REPORTS

None.

13. NEW BUSINESS

A) Health and Safety Policy Update: Management Co-Chair distributed the Health and Safety Policy that was recently updated and posted on the Health and Safety Boards.

For information only

B) Lighting between CX and CP: Maintenance Worker Rep. is still trying to obtain some temporary lighting between the two buildings until construction is completed; staff are required to walk across the buildings every morning and it is very dark.

ACTION: Management Co-Chair will look into the lighting and follow up next month.

C) Pulleys for Fall Arrest: Maintenance Worker Rep. questioned why they removed the pulleys from the Fall Arrest from Bays 37, 38, 39 40. Management Co-Chair responded by saying the pulleys were removed in order to get them certified.

D) No Start Outside the Washbay: Maintenance Worker Rep. stated at approximately 3:30 a.m. on February 17th there was an incident because of an accumulation buses due to a no start outside the washbay. An irate Operator who could not get down the driveway drove erratically through buses, almost hit a Supervisor, and then proceeded to run through a stop sign and speed out onto Erindale Station Road. Is there any way we can get the drivers to exit the Body Shop or allocated out of CP?

ACTION: Management Co-Chair suggested the Washbay Supervisor should have contacted a Route Supervisor to deal with the situation; he will speak to the Washbay Supervisor.

E) Rat Problem at Square One: Team Leader reported they are having a problem with rats at the Square One Facility.

ACTION: Management Co-Chair will send an email to Facilities.

F) Evacuation Fire Drills: Worker Rep. would like to know when we are holding an evacuation fire drill.

ACTION: The Health and Safety Specialist responded by stating there will be fire alarm testing today, February 17th at Semenyk Court.

F) Evacuation Fire Drills Cont'd.

-There will be fire warden training on Monday, February 22nd. The Fire Department is available on March 2nd, 4th and 9th to supervise and assist if the chief fire wardens arrange fire alarm drills on these days.

G) Doors 66 and 67: Worker Rep. questioned what the proper procedures are for entering and exiting doors. Management Co-Chair responded by stating he is in the process of changing the switches on the doors. When the switch is in the middle position the loop works from both sides; he will get all three doors changed so the loop works from either side, and cover the switches so nobody can tamper with them.

H) Stop Signs on Mississauga Road/Elm Street: Planning Technician drove by the intersection today; the sign is now off the brackets and lying on the ground. The Traffic Section has advised him there is a good chance this intersection will be signalized by the end of the year.

14. **ADJOURNMENT**

Meeting adjourned at 12:00 pm.

**Next Meeting: Health and Safety Meeting
Wednesday, March 17, 2010 at 10:00 a.m.
Location: Maintenance Boardroom**

A.T.U. Local 1572 Signature

Date

Transit Department Signature

Date