

**MISSISSAUGA TRANSIT  
HEALTH & SAFETY COMMITTEE MINUTES  
Malton Satellite  
Wednesday, November 18, 2009  
1:30 P.M. Malton Boardroom**

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**Members:** John Cameron, Co-Chairperson, Mike Byfield,  
Kyle Sadowsky, Mike Cadogan, Sebastian Valvo  
Claudette Touma - Recorder

**Invitees:** Geoff Marinoff, Director, Transit  
Robin Qu, Health & Safety Specialist

**Regrets:** Frank Magrone

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**Employees are reminded to speak to their Supervisor first about a health and safety concern. If corrective action is not taken, then the employee is to report the matter to their Health & Safety.**

Management co-chair welcomed Geoff Marinoff, Director of Transit to the meeting who spoke on the importance of the Health & Safety Committee and the obligations of all employees to work safely and that management is committed to work with employee's to constantly maintain a safe workplace.

**1. ADOPTION OF PREVIOUS MINUTES**

The minutes of October 21<sup>st</sup> were approved as written.

**2. SUMMARY OF RECOMMENDATIONS**

No recommendations were put forward at last meeting.

**3. WSIB (Workplace Safety Insurance Board) SUMMARY (Malton)**

Health & Safety Specialist advised that the WSIB statistics are much better than last year at this time, stating that during October no lost time claims were reported for Malton. Within the last month two WSIB claims were filed: 1 medical aid, 1 incident (no injury).

**4. WHMIS UPDATE**

Health & Safety Specialist advised Malton will have three new WHMIS binders by the end of the year 2009.

**5. TRAINING**

Maintenance Supervisors, Leadhands and Mechanics who use flammable material will be trained to use fire extinguishers, Fire Wardens will be part of this training, as well.

**6. MSDS REVIEW**

No new MSDS sheets have been received.

**7. ITEMS CARRIED FORWARD (see Outstanding Items List)**

**8. AGENDA ITEMS**

2009 Accomplishments were discussed.

**9. WORKPLACE INSPECTION**

**October Inspection**

<b>Location</b>	<b>Hazard Observed</b>	<b>Action</b>
Bolts, screws, maintenance.	Debris all over floor. Trip, fall hazard.	Remove debris, clean floor.
Gas Pump	Concrete base cracked. Unstable.	Repair.
Pigeon Feces. Garage.	Feces all over floor.	Call pest control.
Canbuilt wheel dolly.	No inspection sticker on dolly 9.	Inspection required.
Hoist #2 Garage	Rear hoist post leaking.	Inspect and repair.
Acetylene Welder	Gauge broken.	Repair/replace gauge.
Pot Hole Bay 5	Trip/fall hazard. Large pot hole at back of bay.	Fill/repair.
Fire extinguisher south gate	No inspection tags on extinguisher.	Inspect and tag item.

**Terminal Inspection**

Islington and Central Park	TTC Bus Stop	None. No safety hazards.
Islington Subway Terminal	Ticket Booth Dirty	Needs to be cleaned.
	Blinds (blinds broken and torn)	Replace.
	Ceiling light (cover)	Secure.
	Ceiling light missing.	Replace.
South Common	Pot hole near south entrance.	Repair.

**10. VEHICLE ACCIDENT SUMMARY BOTH GARAGES – October 2009**

**\*To be adjudicated.**

<b>Accidents*</b>	<b>Internals*</b>	<b>Incidents</b>	<b>Onboard</b>	<b>Shelters</b>	<b>Total</b>	<b>Preventable Accidents</b>	<b>Non Preventable Accidents</b>
23	11	27	20	1	82	1	12

**11. HAZARD INFORMATION REPORTS**

No reports were received.

**12. NEW BUSINESS**

No new business.

**13. ADJOURNMENT**

Meeting adjourned at 3:50 PM

Next Terminal Inspection: TBA

Next Plant Inspection: TBA

Next meeting: **Joint Meeting at Semenyk Court Wednesday, December 9, 2009**

**Malton Meeting: 9:00 AM-10:00 AM-Semenyk Hurontario Room**  
**Central Parkway Meeting: 10:00 AM-11:00 AM-Semenyk Hurontario Room**  
**Combined Meeting: 11:00 AM-12:00 PM-Semenyk Hurontario Room**

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Local 1572 Signature

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Date

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Transit Department Signature

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Date

Items Carried Forward			
Item		Approximate Completion Date	
<b>Sun Visors</b>	Augt/08	Management and worker co-chair will further investigate issue of bus blinds and report back to the Committee.	<b>Item Dropped</b>
	Sept/08	Meeting with worker reps to be arranged to further discuss this issue to determine action plan taken.	
	Oct/08	Joint HSC worker co-chairs met with management rep to discuss the issue of the sun coming in the right side windshield, making it difficult visually for the operator to see out that side, including using the right outside mirror. Suggestions have been passed onto Manager, Maintenance. Management co-chair to follow up.	
	Nov/08	Maintenance has investigated manufacturers on the option of installing a blind on the right side of City transit buses which would block out the sun; no manufacturer was located. Further investigation required involving co-chairs or delegate.	
	Dec/08	No update.	
	Jan/09	Preliminary investigation to be done by management & worker co-chair to determine what is required in order to fit units with correct sun visors, prior to contacting manufacturers.	
	Feb/09	Management co-chair to check with maintenance parts department for the name of the current supplier of sun visors to Transit.	
	Mar/09	Management co-chair waiting for response to emails sent to maintenance department, status unchanged. Management co-chair to arrange for worker co-chair to meet with Service Development on routing thru Terminal 1.	
	Apr/09	Today, a training officer is meeting with the engineering technologist to address sun visor specifications & concerns put forward by operators. Findings to be brought to next meeting.	
	May/09	Matter discussed at TMT who advised that no changes would be made to the current sun visors. Worker co-chair suggested that an extension to the current visor, going behind the rear mirror over part way on the right windshield but not blocking the right mirrors.  Management co-chair to investigate with maintenance the availability/feasibility of a ¾ or 2/3 sun visor installation.	
	June/09	Information passed along to maintenance engineering technologist who has contacted three suppliers for information. Information received from two suppliers, waiting to hear from third supplier before commenting. Findings to be brought to next meeting.	

	<p>July/09 No update.</p> <p>Aug/09 Worker co-chair brought forward a suggestion that the HSC inspect any highway coach manufactured by MCI, driven by GO Transit at CCTT for the purpose of 'seeing in use' the sun visors. Management co-chair advised that maintenance engineering technologist has located blinds and is arranging a viewing for him and the worker co-chairs.</p> <p>Sept/09 Meeting to be arranged.</p> <p>Oct/09 Management co-chair would like to have this matter put through as a recommendation on the bus procurement program, worker co-chair to be contacted to discuss further.</p> <p>Nov/09 Management co-chair brought this item to TMT and it was agreed that this matter will be considered at the next bus procurement.</p>	
<p><b>Carbon Monoxide Detector</b></p>	<p>Worker co-chair requested that a carbon monoxide detector be installed in the report office area. Management co-chair will contact Supervisor Store/Building &amp; Route on installation</p> <p>Dec/08</p> <p>Jan/09 Waiting for feedback &amp; protocol from CFM.</p> <p>Feb/09 No update.</p> <p>Apr/09 Carbon monoxide detector installed in report office, protocol to be drafted &amp; communicated to employees.</p> <p>May/09 No further update.</p> <p>June/09 Management co-chair to follow up on status of protocol with Superintendent, Operational Support.</p> <p>July/09 Management co-chair to contact Supervisor Stores/Building &amp; Route on direction to follow. Superintendent, Operations has requested that further investigation be done on this issue.</p> <p>Aug/09 Supervisor Stores/Building &amp; Route advised that the ventilation system has been fully upgraded and that this problem should not be an issue inside the building. The air conditioning vents are lower than the exhaust ventilation system as the roof is ten feet higher than the air conditioning unit so there should not be a problem with air being drawn in.</p> <p>An air quality test was conducted two months ago for the drivers area and route supervisors office which came back negative. Another air quality test has been requested for the report clerk's office.</p> <p>Sept/09 CFM has just completed contract with new vendor and will arrange for air quality testing for the report office shortly.</p> <p>Oct/09 Air quality test meters to be delivered by CFM next week.</p> <p>Nov/09 No update at this time. Management co-chair to follow up.</p>	<p><b>Revised Dec/09</b></p>
<p><b>Chain Link Fence</b></p>	<p>Worker rep advised that the posts holding the chain link fence by the exit of Bay 10, 11 (south west corner) needs to be</p>	<p><b>Item Dropped</b></p>

	<p>June/09 repaired immediately. Management co-chair will contact Supervisor Stores/Building &amp; Route to arrange repair.</p> <p>July/09 Supervisor Stores/Building &amp; Route arranging for a new rail to be installed &amp; tightening of mesh.</p> <p>Aug/09 Supervisor Stores/Building &amp; Route purchased required materials and is arranging installation.</p> <p>Sept/09 No change.</p> <p>Oct/09 Work currently being conducted.</p> <p>Nov/09 Work has been completed. Item has been dropped.</p>	
<b>Gas Pump</b>	<p>Committee advised arrangements are underway for September/October to install a new gas pump and upgraded fuel lines in the storage area. Management co-chair to follow up with Supervisor, Stores Building/Route on safety factor till replacement completed.</p> <p>July/09</p> <p>Aug/09 Supervisor, Stores Building/Route has confirmed that there is no safety concern with the gas pump and that the replacement can wait till fuel lines are upgraded in September/October.</p> <p>Oct/09 Status unchanged, management co-chair to follow up with Supervisor, Stores Building/Route.</p> <p>Nov/09 Contract has been awarded. Work has not been started.</p>	<b>Feb/10</b>
<b>Westwood Mall, Rte 16</b>	<p>Committee informed by worker rep that apparently a large convex mirror has been purchased for this location, for which the HSC is against. Management co-chair will bring matter to Manager, Operations attention and advise HSC of findings.</p> <p>July/09</p> <p>Aug/09 TMT &amp; HSC confirmed that no mirror is being installed. Worker co-chair to follow up with Service Development on the feasibility of installing a sensor light (stop sign) flashing at eye level, advising the route 16 not to pull into the stop as the route 7 is coming through. Findings to be brought to September meeting.</p> <p>Sept/09 Committee advised that the Transit Facilities Planning Project Leader and Acting Manager, Service Development feel that the flashing eye at this location is not a viable option at this time. Management co-chair to arrange for a trainer to assess any training needs at this location with findings brought to the next meeting.</p> <p>Oct/09 No update, employee has just returned from vacation.</p> <p>Nov/09 Trainers have met with employee to discuss how to manoeuvre through the area safely. Some suggestions were brought forward at that time which will be further investigated.</p>	<b>Jan/10</b>

<p><b>Westwood Mall Lighting</b></p> <p>Nov/09</p>	<p>Worker rep stated that the timers at the terminal need to be adjusted as currently the terminal is in darkness at 5:30 AM; management co-chair to arrange adjustment.</p> <p>Route supervisor will be asked to check the lighting at Westwood Mall in the early AM.</p>	<p><b>Dec/09</b></p>
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