

**MISSISSAUGA TRANSIT
HEALTH & SAFETY COMMITTEE MINUTES
Malton Satellite
Wednesday, July 15, 2009
1:30 P.M. Malton Boardroom**

Members: John Cameron, Co-Chairperson, Sebastian Valvo, Frank Magrone,
Mike Byfield, David Hrebik, Kathryn James - Recorder

Invitees: Robin Qu, Health & Safety Specialist

Regrets: Kyle Sadowsky

Employees are reminded to speak to their Supervisor first about a health and safety concern. If corrective action is not taken, then the employee is to report the matter to their Health & Safety.

The meeting was opened with the welcoming of new union committee members, Sebastian Valvo and Mike Byfield.

1. ADOPTION OF PREVIOUS MINUTES

The minutes of June 24th were approved as written.

2. SUMMARY OF RECOMMENDATIONS

No recommendations were put forward at last meeting.

3. WSIB (Workplace Safety Insurance Board) SUMMARY (Malton)

In the month of June Transit recorded the highest number of WSIB claims to-date. Five WSIB claims were filed in Malton, one lost time and 4 medical aids.

4. WHMIS UPDATE

Twelve new operators received WHMIS training the last week of June.

5. TRAINING

Management co-chair to confirm with Corporate Health & Safety Specialist September tentative training schedule on Sector Specific training as three committee members require training.

Management co-chair to follow up with the Health & Safety Specialist on an email sent as to the membership status of the Peer Support Program due to the change of Malton committee members.

6. MSDS REVIEW

No new MSDS were received in June.

7. ITEMS CARRIED FORWARD (see Outstanding Items List)

8. AGENDA ITEMS

Difficulty preparing for left turn lane, Route 18 s/b, Cawthra & Eglinton – Committee discussed difficulty of operator getting over to left turn lane, worker co-chair to address concern with operator; following which management co-chair will be advised of findings.

9. WORKPLACE INSPECTION

Location	Hazard Observed	Action
Cement floor Outside storage	Crack, hole in concrete, 4 th parking spot, bay 1 & 2	Mark as hazard until repaired.
Gas pump Outside storage	Pump unstable, cement foundation cracked	Item addressed under new business.
Entrance Door Wash Bay	Exit light burnt out	Replace bulb
Water Air Compressor Boiler Room	Water & oil on floor	Clean
Outdoor Storage, Employee Parking Lot	Fence is broken/unstable	See items carried forward.

Terminal Inspection

Torbram Railway Crossing	Needs repainting (June/08)	See items carried forward
Renforth & 401	Uneven pavement (June/08)	Management co-chair to have Service Development follow up on status with City Toronto.
City Centre Terminal: Booth	No mat at entrance (Jan/09).	Replacement mat purchased which has been misplaced, another one to be purchased.
Transit Enforcement Office	First aid kit not maintained	Management co-chair to follow up with Corporate Security.
Westwood Mall:	Larger privacy panel for the urinal area required. Air & hydro meters require guards placed around them. (Apr/08)	Infrastructure Management investigating. Management co-chair will follow up with Supervisor Stores Building/Route.

10. VEHICLE ACCIDENT SUMMARY BOTH GARAGES – June 2009

*To be adjudicated.

Accidents*	Internals*	Incidents	Onboard	Shelters	Total	Preventable Accidents	Non Preventable Accidents
17	11	24	24	0	76	1	7

11. HAZARD INFORMATION REPORTS

No new reports were received.

12. NEW BUSINESS

Gas Pump – Committee advised arrangements are underway for September/October to install a new gas pump and upgraded fuel lines in the storage area. Management co-chair to follow up with Supervisor, Stores Building/Route on safety factor till replacement completed.

Westwood Mall, Route 16 – Committee informed by worker rep that apparently a large convex mirror has been purchased for this location, for which the HSC is against. Management co-chair will bring matter to Manager, Operations attention and advise HSC of findings.

13. ADJOURNMENT

Meeting adjourned at 3:45 PM

Next Terminal Inspection:

TBA

Next Plant Inspection:

TBA

Next meeting:

Wednesday, August 5th @ 1:30 PM

Local 1572 Signature

Date

Transit Department Signature

Date

Items Carried Forward		
Item		Approximate Completion Date
Torbram Railway Crossing Clarification		The union co-chairs from both HSC along with a representative from the Training department observed at the Torbram Road rail crossing the barrier is in an appropriate location. However, the lines are located beyond the barrier itself; so if anyone were to stop at the line markings the barrier would come down on the vehicle. This rail is identified as a CN rail.
	Oct/07	Management co-chair stated that this item has been brought forward by the CP HSC and will request that they follow up with Service Development on findings received this month.
	Nov/07	Management co-chair spoke to CN regarding the Torbram stop lines at the rail crossing and was informed that they do not handle the painting, as this is done thru the Region of Peel. Service Development has been requested to contact the Region.
	Jan/08	Management co-chair stated that the Works Department will complete the painting in the spring.
	Mar/08	Will be monitored during terminal inspection.
	Apr/08	Management rep to follow up with Service Development.
	May/08	Meeting to be arranged with management reps & Service Development next week.
	June/08	Service Development to contact Works department on timeframe.
	July, Aug/08	Final details of new contract completed, status unchanged.
	Sept/08	Work was completed incorrectly, ongoing.
	Oct/08	Service Development following up with Works department.
	Nov/08	Status unchanged, management co-chair to follow up with Service Development.
	Dec/08	Status unchanged, Service Development has emailed the Works department.
	Jan/09	Works has been notified and have confirmed that the repainting will be done when weather permits in the spring. Committee will continue to monitor.
	May/09	Management co-chair stated lines are now faded on both sides of barrier and will be following up with Works Supervisor as to the proper repainting of lines. Committee was reminded that operators are to stop 15' from the railway track according to the Highway Traffic Act.
		Revised Aug/09

	June/09	Traffic Maintenance Supervisor advised following meeting, that markings on Torbram will be adjusted.	
	July/09	Management co-chair to follow up on status with Traffic Maintenance Supervisor.	
Sun Visors	Augt/08	Management and worker co-chair will further investigate issue of bus blinds and report back to the Committee.	Revised Aug/09
	Sept/08	Meeting with worker reps to be arranged to further discuss this issue to determine action plan taken.	
	Oct/08	Joint HSC worker co-chairs met with management rep to discuss the issue of the sun coming in the right side windshield, making it difficult visually for the operator to see out that side, including using the right outside mirror. Suggestions have been passed onto Manager, Maintenance. Management co-chair to follow up.	
	Nov/08	Maintenance has investigated manufacturers on the option of installing a blind on the right side of City transit buses which would block out the sun; no manufacturer was located. Further investigation required involving co-chairs or delegate.	
	Dec/08	No update.	
	Jan/09	Preliminary investigation to be done by management & worker co-chair to determine what is required in order to fit units with correct sun visors, prior to contacting manufacturers.	
	Feb/09	Management co-chair to check with maintenance parts department for the name of the current supplier of sun visors to Transit.	
	Mar/09	Management co-chair waiting for response to emails sent to maintenance department, status unchanged. Management co-chair to arrange for worker co-chair to meet with Service Development on routing thru Terminal 1.	
	Apr/09	Today, a training officer is meeting with the engineering technologist to address sun visor specifications & concerns put forward by operators. Findings to be brought to next meeting.	
	May/09	Matter discussed at TMT who advised that no changes would be made to the current sun visors. Worker co-chair suggested that an extension to the current visor, going behind the rear mirror over part way on the right windshield but not blocking the right mirrors. Management co-chair to investigate with maintenance the availability/feasibility of a ¾ or 2/3 sun visor installation.	
	June/09	Information passed along to maintenance engineering technologist who has contacted three suppliers for information. Information received from two suppliers, waiting to hear from third supplier before commenting. Findings to be brought to next meeting.	

July/09	No update.	
Carbon Monoxide Detector	Worker co-chair requested that a carbon monoxide detector be installed in the report office area. Management co-chair will contact Supervisor Store/Building & Route on installation	Revised Sept/09
Dec/08		
Jan/09	Waiting for feedback & protocol from CFM.	
Feb/09	No update.	
Apr/09	Carbon monoxide detector installed in report office, protocol to be drafted & communicated to employees.	
May/09	No further update.	
June/09	Management co-chair to follow up on status of protocol with Superintendent, Operational Support.	
July/09	Management co-chair to contact Supervisor Stores/Building & Route on direction to follow. Superintendent, Operations has requested that further investigation be done on this issue.	
Westwood Mall (Stop & No Parking Signage)	Worker co-chair stated that an unsafe driving situation exists out from the Route 16 stop and suggests that a STOP sign be placed at this location on a trial basis in order to give right away.	Item dropped
May/09	Worker co-chair requested that a NO Parking sign be installed behind the building (west side) to prevent change off cars & supervisor cars utilizing this area. Management co-chair to contact Service Development.	
June/09	Service Development, arranging for installation of a stop sign by the Route 16 stop along with "No Parking" signs at the front of the washroom/control room building.	
July/09	Also, three "Do Not Enter – Buses Excepted" signs are being installed at the east end of the terminal on each platform to advise mixed traffic to continue south and not enter the terminal. A "No Right Turn – Buses Excepted" sign will also be installed by the west non-signalized entrance off Morning Star to advise other vehicles.	
July/09	Work completed.	
WWM Transit Enforcement	Worker co-chair requested that Transit Enforcement increase presence at WWM terminal and surrounding area. Worker co-chair requested the Manager, Transit Enforcement, attend the next health & safety meeting. Management co-chair to arrange.	Revised Sept/09
May/09		
June/09	Due to the recent relocation moves within Transit, Manager, Transit Enforcement was unable to attend June meeting. Management co-chair to arrange for his attendance.	
July/09	Manager, Transit Enforcement will be scheduled to attend a meeting in the near future.	
C.C.T.T. – Rathburn East Lay by (Routes 76, 26, 110)	Committee advised that the eastbound lane is blocked when the artic from the route 26 & 110 along with the 40' unit from the route 76 are in the lay by together at CCTT.	Oct/09

<p>June/09</p> <p>July/09</p>	<p>Management co-chair met with Service Development, who stated that the lay by is sufficient to handle two artic units. For the September sign up they are working on this operational issue, at which time this problem should be resolved.</p> <p>Situation will be monitored in October to determine outcome of changes in September sign up.</p>	
<p>Chain Link Fence</p> <p>June/09</p> <p>July/09</p>	<p>Worker rep advised that the posts holding the chain link fence by the exit of Bay 10, 11 (south west corner) needs to be repaired immediately. Management co-chair will contact Supervisor Stores/Building & Route to arrange repair.</p> <p>Supervisor Stores/Building & Route arranging for a new rail to be installed & tightening of mesh.</p>	<p>Sept/09</p>