

**MISSISSAUGA TRANSIT
JOINT HEALTH & SAFETY COMMITTEE MEETING
CENTRAL PARKWAY**

Wednesday, October 21, 2009
10:00 a.m., Maintenance Boardroom, CPY

Members: R. Lake, Co-Chairperson, R. Stratton, L. Mazuryk, A. Hosein, I. Jaff, T. Gigante, M. Parial-Sgambelluri, J. Jackson, B. MacMillan, J. McKee - Recorder
Invitees: R. Qu – Health and Safety Specialist
Regrets: S. Shamahamad, T. Cafaro, S. Haywood

Employees are reminded to speak to their Supervisor first about a health and safety concern. If corrective action is not taken, then the employee is to report matter to their Health and Safety representative.

1. ADOPTION OF PREVIOUS MINUTES

The minutes of September 16th were approved as written.

Management Co-Chair provided updates on the following items under New Business last month:

C) Shades at CCTT (east side of glass roof). Management Co-Chair discussed this at TMT and they are looking at installing some type of blind that will pull down and block the sun rather than doing the entire east side once the plexiglass has been installed.

H) Bike Racks: Worker Co-Chair has requested no bikes on the bus; currently there is an SPI on bikes in the bus.

K) Mirrors: Management Co-Chair discussed this at TMT; this is not a safety issue but rather a preference only. In the Spring of 2010, a Review Committee will be created and it was suggested that this topic be brought up at that time.

N) Four Way Flashers: Management Co-Chair discussed this at TMT; the Training Department were attending the meeting and they are stating this is a training issue and recommends the flashers stay "status quo".

The Supervisor of Transit Customer Service provided updates on the following items under New Business last month:

B) Elevator Key and Fire Safety Plan: The elevator key should be delivered very soon; the fire safety plan is currently being reviewed by the Security Area Manager of Transit Enforcement.

G) Insert for the CCTT Booth Door: The insert has been ordered and will be installed within the next couple of weeks.

2. Management Representative:

None.

3. SUMMARY OF RECOMMENDATIONS

None.

4. WHMIS

- Two WHMIS training sessions were held within the past week; six Maintenance employees were trained.

- No new MSDS sheets have been received in the past months.

ACTION: Management Co-Chair was asking when updated hard copies for Central Parkway, the Body Shop and Malton would be distributed. The Health and Safety Specialist will meet with Administrative Assistant for Maintenance to show her how to prepare these.

5. TRAINING

- Bill C45 Training: Four Maintenance employees were trained on October 19; there will be another training session on October 22.

- Certification training will take place on October 23.

6. ITEMS CARRIED FORWARD (see attached Items Carried Forward list)

7. AGENDA ITEMS

- H1N1 Update: An update on H1N1 was distributed to Committee members to keep them informed and aware of what the City and the Health Services are doing to prepare and monitor for the two types of flu viruses expected to hit us this fall.

- Hand sanitizers were installed at 3484 Semenyk Court in front of the male/female washrooms, two by the lunchrooms and one inside the front lobby.

8. WORKPLACE INSPECTIONS

Central Parkway

LOCATION	HAZARD OBSERVED	ACTION
Wash Bay	Install container for needles	Installed
Interior Clean Bay	Lights Out	Replaced
Wash Bay	Lights Out	Ballast Required
New Storage, N/W Corner	Light over man door	Replaced
Door #42 Garage	Outside light out	Light Burnt
Garage Bay #C1	Light over entrance door out	Replaced
Garage Bay #44	Light cover missing over man door	Replaced
Garage Bays #37, 40, 41	Electrical outlet covers missing	Replaced
First Aid Kit at Stockroom	Restock	Restocked
Mechanical Room	Clean pigeon droppings	Cleaned
Mechanical Room	Clear passage into room	Cleared
Washroom Main Floor	Install Coat Hook	Installed

LOCATION	HAZARD OBSERVED	ACTION
Body Shop Main Entrance	Heaters noisy, fans rubbing	Repaired
Body Shop, Prep Room	Door sensor wire broken #6	Service Call Placed
Prep and Paint Rooms	Few lights out	Replaced
Body Shop	Oil interceptor not working	Andrew Steele

Terminal Inspections Report

LOCATION	HAZARD OBSERVED	ACTION
Meadowvale Town Centre	Pothole near #82 Stop	Repair
South Common Mall	Pothole near South Entrance	Repair
Stop at Lorne Park and Indian Line	Loose on top and bottom, too close to curb	Reinstall in new location
Westwood Mall	No clearance signals for exit around booth	Install

3484 Semenyk Court

LOCATION	HAZARD OBSERVED	ACTION
File Room Training Department	Mold	Removed, wall will be fixed.
All Meeting Rooms	Telephone Wire – Tripping Hazard	Tables delivered
Front Reception	Counter too high	Completed

9. MSDS REVIEW

None.

10. VEHICLE ACCIDENT SUMMARY – October 20, 2009

Accidents	Onboards	Incidents	Internals	Shelters	Total	Non Preventable Accidents	Preventable Accidents
34	26	43	6	0	109	20	10

11. WSIB (Workplace Safety Insurance Board) Summary

- 19 Reports in September 09; which included 5 lost times, 5 medical aids, 5 first aids, 3 injuries, 3 incidents, 16 of the 19 accidents are from CPY - 5 lost times, 4 medical aids, 3 injuries (no first aid), 2 incidents (no injury).

-The most frequent accident types this month were Slip/fall (4) Contact by/With (3) Assault (2) and Vehicle Accident (2).

- Under the Causes heading the two main headings were Unsafe Condition (2) and Failure of Equipment (2).

12. HAZARD INFORMATION REPORTS

None.

13. NEW BUSINESS

A) '01Artics: Maintenance Worker Rep. reported you cannot park a '01 Artic in the new storage area; it jackknifes very easily because of the steering.

ACTION: Supervisor of Transit Operations will follow up with Superintendent of Transit Operations.

B) Transmission Delay: Maintenance Worker Rep. stated Voith has agreed but Vansco (Newflyer) has not; until both parties agree there is nothing that can be done.

ACTION: Management Co-Chair will follow up next month.

C) Washroom Availability List: Worker Co-Chair and Worker Rep. would like a section of the orange book/driver's book that lists all the washrooms available by route and what times the facilities are open to use.

ACTION: Planning Technician will follow up next month.

D) Terms of Reference: Worker Co-Chair was requesting an updated Terms of Reference. The Union President does not want to support the idea that there are two unions; a meeting is still to be scheduled between the Health and Safety Specialist, Transit Director and the Union President.

E) Mini Terminals: Worker Co-Chair was questioning whether they were going to declare Erin Mills Town Centre and Rathburn Road mini terminals.

ACTION: Supervisor of Transit Operations will follow up next month.

F) Cameras at Terminals: Worker Co-Chair would like to be notified from Transit Enforcement when the cameras break down and when they are repaired. The Health and Safety Specialist stated the Security Manager for Transit Enforcement has monitors in his office but is unsure whether or not they are recorded.

ACTION: The Health and Safety Specialist will follow up with Transit Enforcement.

G) Change-Up Cars in front of the CX Building: Worker Rep. stated the change-up cars are obstructing the buses when they are attempting to make right hand turns.

ACTION: Management Co-Chair asked Worker Rep. to speak to the Superintendent of Transit Operations.

H) CCTT Washroom Doors: Customer Service Rep. would like two posts installed by the washroom doors on the main floor to prevent personnel from walking close to the door.

ACTION: Worker Co-Chair to follow up next month.

I) Major Accomplishments for 2009: Administrative Assistant for Maintenance has requested Committee members to compile a list of major accomplishments for 2009 and submit them at our next meeting. A combined meeting with CPY and Malton members has been scheduled for December 9th at 11:00 a.m. in the Semenyk Hurontario Room.

14. ADJOURNMENT

Meeting adjourned at 1:00 pm.

**Next Meeting: Health and Safety Meeting
Wednesday, November 18, 2009
Location: Maintenance Boardroom**

A.T.U. Local 1572 Signature

Date

Transit Department Signature

Date