

**MISSISSAUGA TRANSIT
JOINT HEALTH & SAFETY COMMITTEE MEETING
CENTRAL PARKWAY
Wednesday, June 17, 2009
10:00 a.m., Maintenance Boardroom, CPY**

Members: R. Lake, Co-Chairperson, R. Stratton, S. Shamahamad, T. Cafaro, B. MacMilan, L. Mazuryk, A. Hosein, J. McKee - Recorder
Regrets: R. Qu - Health & Safety Specialist, K. Kilinjian, S. Haywood, I. Jaff

Employees are reminded to speak to their Supervisor first about a health and safety concern. If corrective action is not taken, then the employee is to report matter to their Health and Safety representative.

1. ADOPTION OF PREVIOUS MINUTES

It was noted that on the first page under Example 1, the Bays are written as “Bays 31-34”, but should be written as “Bays 31-36”; item was noted and the rest of the minutes were approved as written.

2. Management Representative

No Management was represented at this meeting.

3. SUMMARY OF RECOMMENDATIONS

None.

4. WHMIS

None.

5. TRAINING

- Management Co-Chair stated Certification Training will take place on June 23-26 for all the new members: Izatt Jaff, Jack Jackson, Wayne Smith.

6. ITEMS CARRIED FORWARD (see attached Items Carried Forward list)

7. AGENDA ITEMS

None.

8. WORKPLACE INSPECTIONS

Central Parkway

LOCATION	HAZARD OBSERVED	ACTION
Body Shop – Door #5	Exterior light out	Replaced
Body Shop – North Man Door	Exterior light out	Replaced
New Wash Bay	North wall (outside) 2 lights out	PCL to repair under warranty
New Storage Area	Exit door lights out	PCL to repair under warranty
CPX Garage North Wall	Light out	PCL to repair under warranty
New Storage Area	South wall light out	PCL to repair under warranty
CPX Garage Door #14	Light out	PCL to repair under warranty
Transformer Cage	Light out on garage E/wall	PCL to repair under warranty
Walkway North Garage	Clear tool boxes	Maintenance Superintendent to address
Maintenance Wash Room	Stinks	Repaired
Mechanical Room	Clean out	Cleaned
Maintenance Lunch Room	Move brooms	Spoke to CFM

LOCATION	HAZARD OBSERVED	ACTION
Interior Clean Bay	Install eye wash	PCL to Install
Body Shop	Adjust grinding wheel and replace	Repaired
Body Shop	Base for wire wheel	
Body Shop Wash Room	Stinks	PCL still investigating
Maintenance Garage	Lights out	Replaced
West Road Way	Cones missing	Replaced
North Corner Garage	Electrical plate falling off by pit	Repaired
Shower in Garage	Non skid tape on floor	Installed
Maintenance Lunch Room	Remove old fridge	Removed
Old Wash Bay Eye Wash	Remove garbage next to eye wash	Removed
Wash Bay	Replace fencing	When construction is completed
Brake Room	Lights out	Replaced
Body Shop	Fire bottle not done	Inspected
Shears	Clean	BSH Sup. to address
Heaters Body Shop	On	Turned Off
Janitor Room Body Shop	Signage for eye wash to keep clean	Installed
Compressor Room Body Shop	Clear boxes	Removed
Body Shop South Side	Clear garbage	Cleaned
Paint Booth Prep Room	Lights out	Replaced
Storage Area Paint Booth	Door lock loose	Repaired

Terminal Inspections Report

The new form has been used. H & S Specialist pointed out that the form has to be signed by the management representative, as well. The hazard class codes should also be indicated in the form.

LOCATION	HAZARD OBSERVED	ACTION
Torbram r/r crossing	Needs repainting (June 08)	TBA
Renforth & 401	Uneven pavement (June 08)	Toronto notified
C.C.T.T.	Rathburn east layby not sufficient (Nov 08)	Malton J.H.S.C. Issue
C.C.T.T. Booth	No mat at entrance (Jan/09)	Install
Westwood Mall	Meters (both air and hydro) need guards (Apr/09)	Install and paint
C.C.T.T.	First aid kit not maintained	Assign ownership

9. MSDS REVIEW

Management Co-Chair spoke on behalf of the Health and Safety Specialist. Inventory is completed and is in the process of updating the sheets and putting it onto Well-net. Once this is completed, they will produce binders for the Bodyshop, Central and Malton. On Friday, June 26, Well-net will be updating the system; as a result, it will be down from 3:00 p.m., Friday, June 26 and back up in the morning on June 27. No new MSDS sheets were provided last month.

10. VEHICLE ACCIDENT SUMMARY – June 16, 2009

Accidents	Onboards	Incidents	Internals	Shelters	Total	Non Preventable Accidents	Preventable Accidents
9	8	9	3	0	29	0	0

11. WSIB (Workplace Safety Insurance Board) Summary

- 17 Reports in May 09; which included 4 lost times, 2 worker aids, 5 injuries, 3 incidents, 16 of the 17 accidents are from CPY - 4 lost times, 2 medical aids, 5 injuries (no first aid), 3 incidents (no injury).
- The most frequent accident types this month were Struck by/With/Against (4) Assaults (3) and then tied with Overexertion/Strain/Twist, Contact by/With, Slip/Fall and Vehicle Accidents – all having (2) each.
- Under the Causes heading, Unsafe Conditions had 4 injuries.

12. HAZARD INFORMATION REPORTS

None.

13. NEW BUSINESS

A) Supervisor of Transit Operations reported back on the questions raised in last month’s minutes “Item E – Bodily Fluid”. They were not aware of it, sick buses usually get parked in the VCR bay. There is a standard process in place for this kind of clean up and they will follow up with this. With respect to the calling report, there should be someone there at all times, if you call and don’t get an answer, call Transit Control at ext. 3880 or ext. 3878.

B) Supervisor of Transit Operations reported back on “Item M – Impact Study” from last month’s minutes. The Superintendent of Transit Operations is in the process of reviewing the study with the Ministry of Labour and wants to determine what is required. The plan is to do a quick survey to identify this; however at present, the compliance rate is so low it would be deemed invalid.

C) Hats and Sunglasses: Maintenance Worker Rep. brought forward the request from Building and Route employees to request hats and sunglasses for B/R employees going on the roof.

ACTION: Management Co-Chair will discuss this issue with the Maintenance Manager.

D) Valve modifications on Flyer Buses – Maintenance Worker Rep. addressed there are some safety concerns with the valve modifications being made on 07 Flyer buses. They would like a letter from Flyer stating that the panel is safe; because of the amount of holes now contained in it, and with the buses still on warranty who is liable if something happens at a later date?

ACTION: Management Co-Chair stated the Superintendent of Transit Maintenance has put a hold on this project until we are given the OK from Flyer.

E) Lighting in the Bus Storage Area: Maintenance Worker Rep. stated GSPs are complaining the bus storage area is too dark and very crowded. When a GSP is getting into their car and a driver comes walking behind him, they are afraid they have a chance of being hit because the change off cars are parked there in the evenings.

ACTION: Management Co-Chair will follow up.

F) Lighting along Ring Road: Need more lighting in the parking area.

ACTION: Management Co-Chair will follow-up.

G) Smoking Signs at the Doors: Maintenance Worker Rep. stated people are smoking all around the doors despite the memo that went out stating they must be 8 metres from any entrance.

ACTION: Management Co-Chair has placed an order for 45 various signs (no smoking, exit, bus only signs, etc.) with the Works Department and they should be ready next week.

H) Speeding: Maintenance Worker Rep. reported GSP/Service speeding in the wash bay.

ACTION: Management Co-Chair suggested if GSP personnel have a problem with speeding, call the Control Office or Route Supervisor, bring a radar gun and do a speed trap on them. Management Co-Chair will address this with the Superintendent of Transit Maintenance.

I) Light cords in the Garage – Maintenance Worker Rep. is getting a lot of complaints with cords on the ground especially from office staff, especially in the first bays by the stockroom area.

ACTION: Management Co-Chair spoke to Transit Facilities Project Leader and he is looking into it; either Guild Electric or Corporate Facilities will take care of it.

J) Annex: – Worker Co-Chair has the following issues with the Annex:

- Valves – shifting them over, when will they be completed?
ACTION: Management Co-Chair will follow up with Transit Facilities Project Leader.
- Door entrance to the lounge – Wants it changed to the same style as the old lounge with an emergency exit only. When people are entering/exiting, there is too much congestion by the entrance doors.
ACTION: Management Co-Chair suggests talking with the Superintendent of Transit Operations/Acting Superintendent of Operations to resolve this issue.
- Buses parking by the Body Shop (east side/facing north) – When drivers are sent out in the morning, it is very dark, there is no one around to help back them up, and making turns is very difficult.
- Bays 1 and 7, facing east, CPY: in front of the exit doors at the Annex, they park on the east side of the Body Shop facing north - buses are blocking the entrance doors and there is nobody there to help them back up.
- Break Test Area for the new storage area; there is no place to check them.
- Exit lights at the Annex, there is no green light on them; can they be installed?
- Air ducts in the drivers lounge in the Annex; can they be painted or taped because there are sharp edges sticking out.

K) Report Window: What is being done with them? Operators can't hear anything because of the background noise in the Drivers Room.

ACTION: Supervisor of Transit Operations stated they are going to be sealed with a sliding window. He will discuss this issue with the Superintendent of Transit Operations.

L) Unattended Buses: Worker Co-Chair does not want buses left unattended while passengers are onboard.

ACTION: Supervisor of Transit Operations will discuss this issue with the Superintendent of Transit Operations/Acting Superintendent of Operations.

M) Bike Rack Exemptions: Worker Co-Chair spoke to the Superintendent of Transit Operations to discuss carrying unsafe loads. Worker Co-Chair was given the letter but cannot find the details in the letter he was given.

ACTION: Management Co-Chair directed him to take it back to the Superintendent of Transit Operations.

N) Terminal Washrooms: Worker Co-Chair requested they be turned into unisex washrooms because of issues they have at the Westwood Terminal and Square One.

ACTION: Management Co-Chair suggested a survey be put out to the Operators to get their feedback on this issue. Worker Co-Chair will address this with the Superintendent of Transit Operations/Acting Superintendent of Operations and bring it back to the Committee next month.

O) Pandemic: Worker Co-Chair wants it stated that if anything occurs that Health and Safety should be contacted first.

ACTION: Supervisor of Transit Operations says Employee Health Services gets involved. Management Co-Chair stated the Health and Safety Specialist should supply updates as required.

P) Finishing Routes: Worker Co-Chair was asking whether or not a decision was made with finishing routes not ending in a darkened area.

ACTION: Supervisor of Transit Operations told him to discuss this with the Acting Manager of Service Development (he will be attending the next Health and Safety meeting in July).

Q) Compressor Room: Personnel in the uniform room have a problem with the continual "droning" sound.

ACTION: Management Co-Chair suggested he could supply him with earplugs or keep the window drawn and put a bell on the counter. He also suggested he speak to the Superintendent of Transit Operations or the Operations Supervisor.

R) Trailers near CPY: No fire extinguisher is there beside Doors 1&2.

ACTION: Management Co-Chair will address this.

14. ADJOURNMENT

Meeting adjourned at 1:00 pm.

**Next Meeting: Health and Safety Meeting
Wednesday, July 15, 2009
Location: Maintenance Boardroom**

Local 1572 Signature

Date

Transit Department Signature

Date