

**MISSISSAUGA TRANSIT
HEALTH & SAFETY COMMITTEE MINUTES
Malton Satellite
Thursday, November 20, 2008
2:00 P.M. Malton Boardroom**

Members: John Cameron, Co-Chairperson, David Pritchard,
Borislav Kuljanin, Kyle Sadowsky, Frank Magrone,
Kathryn James - Recorder

Invitees: Robin Qu, Health & Safety Specialist

Regrets: Sandra Haywood

Employees are reminded to speak to their Supervisor first about a health and safety concern. If corrective action is not taken, then the employee is to report the matter to their Health & Safety.

1. ADOPTION OF PREVIOUS MINUTES

The minutes of October 15th were approved as written.

2. SUMMARY OF RECOMMENDATIONS

No recommendations were put forward at last meeting.

3. WSIB (Workplace Safety Insurance Board) SUMMARY (Malton)

October was an excellent month for Malton with one WSIB claim reported which required medical aid.

The initial Peer Support meeting with Shepell FGI is arranged for December 11th which both JHSC worker co-chairs will be attending.

4. WHMIS UPDATE

WHMIS training was given to eleven new operators on November 10th.

5. TRAINING

Core Certification training was given on November 17th – 20th which the new maintenance alternate attended. Arrangements will be made for him to attend Job Sector Specific training in 2009.

Health & Safety Specialist advised lift truck recertification training will be conducted November 25th & 26th for all employees originally trained on lift truck certification three years ago.

6. MSDS REVIEW

No new MSDS sheets have been introduced to MT over the past month.

7. ITEMS CARRIED FORWARD (see Outstanding Items List)

8. AGENDA ITEMS

Accomplishments for 2008 – List of Malton HSC 2008 accomplishments were discussed and will be brought forward at the joint HSC meeting in December.

9. WORKPLACE INSPECTIONS

The Inspection Report was given to Building & Route to repair items they can do in house. Items that cannot be done by B&R will be forwarded to Corporate Facilities.

Malton Satellite

Location	Hazard Observed	Action
Canopy E18,F6,F12	Roof damaged	Matter forwarded onto Legal. In the interim, building & route has secured area.
Canopy lights F5,F6,E15,E16	Bulb burnt out	Bulbs not problem, new light fixtures need to be installed.
Maintenance change room	Shower dirty	CFM to arrange for better cleaning.

TERMINAL INSPECTION

Torbram Railway Crossing	Needs repainting	(repeat) see items carried forward
Meadowvale Entrance	Rough pavement	(repeat) Service Development following up.
Square One: Bathroom Hallway	Vent dirty	(repeat) Clean
Water Cooler	Filter tag missing	Replace
Hand Sanitizers	Empty	Replenish
Rathburn east platform	Missing trees, open grate	Grates replaced trees to follow weather permitting.
Rathburn east lay by	Lay by no longer sufficient (buses on street)	Meeting with planning department to be arranged.
WWM Exit	Pavement torn up	(repeat) Management rep to contact Service Development on temporary solution.
	Turns at exit will be impossible in snow conditions.	Meeting with planning dept.
Islington Subway	Pavement dip at Rte 35 stop	Notify Toronto
Erin Mills Town Centre	Too congested	Meeting with planning dept.
Clarkson Go Station	Too congested	Meeting with planning dept.
Credit Valley Hospital	Too congested	Meeting with planning dept.

10. VEHICLE ACCIDENT SUMMARY BOTH GARAGES – OCTOBER 2008

*To be adjudicated.

Accidents*	Internals*	Incidents	Onboard	Shelters	Total	Preventable Accidents	Non Preventable Accidents
24	9	30	18	0	81	5	18

Committee discussed accident causes and worker rep will provide onboard/incident breakdown at next meeting.

11. HAZARD INFORMATION REPORTS

No new reports were received.

12. NEW BUSINESS

Snow Tires – Worker rep requested that change off cars be equipped with snow tires; management co-chair to follow up with Manager, Maintenance.

Emergency Button/Defective Radios – Worker rep addressed the concern that the emergency button does not work on defective radios and operators are being assigned these units; management co-chair to follow up with Service Delivery on policy of allocating units with defective radios.

Ministry of Labour Blitz – The Ministry of Labour is planning a large scale inspection of industries that fall under the “Industrial Establishment” regulations. The Health & Safety Specialist requested that the workplace inspections concentrate on electrical issues, inspecting all power operated equipment to ensure they are in proper working order. Power tools that are not used on a regular basis should be unplugged and extension cords are not to be used as a permanent power source. Lock Out and Tag Out procedures are also to be checked.

Information only

Asbestos Management Program Update – Health & Safety Specialist will advise the Malton HSC rep when Pinchin Environmental are conducting the asbestos building material inspection so that they are present during the inspection and issued a copy of their report when received.

Information only

U turn within Islington Terminal (layover) - Worker rep stated that due to buses parking side by side (3 or 4 abreast), operators are finding it difficult to make the turn to swing to the outside lane; management co-chair to address concern with Service Delivery.

13. ADJOURNMENT

Meeting adjourned at 4:00 PM

Next Terminal Inspection:

TBA

Next Plant Inspection:

TBA

Next meeting:

**Wednesday, December 10, 2008 @ 9:00 AM
Joint Health & Safety Meeting, @ 11:00 AM**

Local 1572 Signature

Date

Transit Department Signature

Date

Items Carried Forward			
Item		Approximate Completion Date	
Torbram Railway Crossing Clarification		The union co-chairs from both HSC along with a representative from the Training department observed at the Torbram Road rail crossing the barrier is in an appropriate location. However, the lines are located beyond the barrier itself; so if anyone were to stop at the line markings the barrier would come down on the vehicle. This rail is identified as a CN rail.	Revised Dec/08
	October/07	Management co-chair stated that this item has been brought forward by the CP HSC and will request that they follow up with Service Development on findings received this month.	
	November/07	Management co-chair spoke to CN regarding the Torbram stop lines at the rail crossing and was informed that they do not handle the painting, as this is done thru the Region of Peel. Service Development has been requested to contact the Region.	
	January/08	Management co-chair stated that the Works Department will complete the painting in the spring.	
	March/08	Will be monitored during terminal inspection.	
	April/08	Management rep to follow up with Service Development.	
	May/08	Meeting to be arranged with management reps & Service Development next week.	
	June/08	Service Development to contact Works department on timeframe.	
	July, Aug/08	Final details of new contract completed, status unchanged.	
	Sept/08	Work was completed incorrectly, ongoing.	
	Oct/08	Service Development following up with Works department.	
Nov/08	Status unchanged, management co-chair to follow up with Service Development.		
Shop Lighting	March/08	Worker rep stated lighting in the shop is insufficient for the night shift maintenance employees. Management co-chair to follow up with Supervisor Stores/Building & Route as to what can be done to improve situation.	Revised Nov/08
	April/08	Supervisor Stores/Building & Route to arrange a for formal candle watt test with CFM of area.	
	May/08	No update available.	
	June/08	Supervisor Stores/Building & Route arranging for all the bulbs to be cleaned & replaced were necessary.	

	<p>July/08 Work will be completed by September.</p> <p>Aug/08 Cleaning of lenses & bulbs has been completed however the problem still exists. Management co-chair to follow up with Supervisor Stores/Building Route.</p> <p>Sept/08 Supervisor Stores/Building & Route to request CFM to arrange a candle power intensity test be completed in the Malton garage.</p> <p>Oct/08 Request made to CFM. Management co-chair to follow up with Supervisor Stores/Building & Route on status of work order.</p> <p>Nov/08 Supervisor Stores/Building & Route has re-sent email request of September 26th to CFM requesting a formal candle watt test to be conducted; no response received to date from CFM.</p>	
Diesel Fumes	<p>March/08 Wash bay employees have requested that the ventilation system be checked due to the increase of diesel fumes in their workplace. Management co-chair will contact Supervisor Stores/Building & Route for further investigation.</p> <p>April/08 CFM already working at installing two additional roof vents in shop area. Supervisor Stores/Building & Route will ask CFM to check wash bay ventilation upon completion and in the fall when weather becomes colder.</p> <p>May/08 No update available.</p> <p>June/08 Quotes currently being obtained for the installation of a new ventilation system by the end of this year.</p> <p>July/08 Ongoing project, further meetings have been arranged, safety committee will monitor progress.</p> <p>Sept/08 The project to complete exhaust fans/ventilation modifications has been awarded to Ascot Air Systems and is slated for completion by mid October. Committee will continue to monitor progress.</p> <p>Oct/08 Worker rep advised that the pro-heat is completed in the shop. Management co-chair will follow on the status of the ventilation system in wash bay with Supervisor Stores/Building & Route.</p>	Jan/09
Placement of Maxi Brake	<p>March/08 Worker co-chair stated that placement of maxi brake in 05, 06, 07 is too close in proximity to the left knee. Management co-chair to further investigate with Manager, Maintenance.</p> <p>April/08 One unit at CP has had the maxi brake moved to a different location. Management co-chair to follow up with Manager, Maintenance as to operator feedback.</p> <p>May/08 Manager, Maintenance investigating further with manufacturer, information forthcoming.</p> <p>June/08 No update available.</p> <p>July/08 Management co-chair advised that the manufacturer is shipping the new 08 40 foot units with maxi brake in the new location. Manager, Maintenance negotiating to have all 06/07 units</p>	Revised Jan/09

	modified.	
Aug/08	Ongoing, Manager, Maintenance negotiating with manufacturer.	
Sept,Oct/08	No update available.	
Nov/08	Agreement reached with manufacturer & transit in the retrofitting of maxi brake placement in 05, 06, 07 units.	
Phones in Storage Area	Worker rep requested that the location of phones in the storage area be made more visible to operators. Management co-chair will contact Supervisor Stores/Building & Route.	Item dropped
August/08	Arrangements will be made for Building & Route to paint the top of poles in the storage area where phones are situated; colour suggested by Committee was yellow.	
Sept/08	No update. Management co-chair will contact Supervisor Stores/Building & Route.	
Oct/08	Pole tops in storage area have been painted yellow to identify phone locations.	
Nov/98		
Sun Visors	Management and worker co-chair will further investigate issue of bus blinds and report back to the Committee.	Jan/09
August/08	Meeting with worker reps to be arranged to further discuss this issue to determine action plan taken.	
Sept/08	Joint HSC worker co-chairs met with management rep to discuss the issue of the sun coming in the right side windshield, making it difficult visually for the operator to see out that side, including using the right outside mirror. Suggestions have been passed onto Manager, Maintenance. Management co-chair to follow up.	
Oct/08	Maintenance has investigated manufacturers on the option of installing a blind on the right side of City transit buses which would block out the sun; no manufacturer was located. Further investigation required involving co-chairs or delegate.	
Nov/08		
Spill Kit Training	Maintenance rep stated that Malton maintenance employees & supervisors require spill kit training. Management co-chair to contact Manager, Maintenance to co-ordinate training.	Dec/08
Sept/08	Management co-chair to follow up on training of maintenance staff.	
Oct/08	Health & Safety Specialist to arrange training.	
Nov/08		
Route 42, 90° turn, Old Creditview & Old Derry Rd	Worker rep requested that the inside yellow line be removed as eastbound buses are unable to make the turn without going over the yellow line. Management rep will contact Service Development and review turn when conducting terminal investigations next month.	Jan/09
Oct/08	Management co-chair to speak to Service Development on removal of yellow line going east on Old Derry.	
Nov/08		
Respirator	Management co-chair to contact Manager, Maintenance regarding obtaining two respirators for mechanics starting up the units on Sunday night in the canopy area as the exhaust	Dec/08

<p>Oct/08</p> <p>Nov/08</p>	<p>fumes are overwhelming in the cold weather.</p> <p>Committee advised that 3m particulate respirator N95 (mask) are available in the stock room if required and that the Supervisor Stores/Building & Route is arranging the purchase charcoal filtered respirators for maintenance employees starting up units in winter conditions.</p>	
<p>Spill Kit Seal</p> <p>Oct/08</p> <p>Nov/08</p>	<p>Worker rep advised that that the seal on the spill kit in the wash bay is difficult to remove and needs to be corrected. Management co-chair will contact maintenance supervisors and arrange for spill kits to be inspected monthly during the workplace inspection</p> <p>Building & Route has adjusted seal for easier opening.</p>	<p>Item dropped</p>