

**MISSISSAUGA TRANSIT  
HEALTH & SAFETY COMMITTEE MINUTES  
Malton Satellite  
Wednesday, September 24, 2008  
2:00 P.M. Malton Boardroom**

---

**Members:** John Cameron, Co-Chairperson, David Pritchard, Frank Magrone  
Borislav Kuljanin, Kyle Sadowsky, Kathryn James - Recorder

**Invitees:** Sandra Haywood, Health & Safety Specialist

**Regrets:** Robin Qu

---

**Employees are reminded to speak to their Supervisor first about a health and safety concern. If corrective action is not taken, then the employee is to report the matter to their Health & Safety.**

**1. ADOPTION OF PREVIOUS MINUTES**

The Malton Health and Safety Committee minutes of August 20<sup>th</sup> were approved as written, noting that Route 7 thru Airport was omitted (see items carried forward).

**2. SUMMARY OF RECOMMENDATIONS**

No recommendations were put forward at last meeting.

**3. WSIB (Workplace Safety Insurance Board) SUMMARY (Malton)**

WSIB incidents in August were down from July with three claims filed in Malton – one lost time, two incidents (no lost time). One verbal assault was reported, resulting in no lost time.

**4. WHMIS UPDATE**

Eleven new operators received WHMIS training in September; no WHMIS training was given in August.

**5. TRAINING**

Three new members completed WSIB Joint Health & Safety Committee part 1 & 2 training.

**6. MSDS REVIEW**

No new MSDS sheets have been introduced to MT over the past month.

**7. ITEMS CARRIED FORWARD (see Outstanding Items List)**

**8. AGENDA ITEMS**

Peer Support Program – Health & Safety Specialist conveyed to the Committee that Employee Health Services and MT have teamed up with Shepell.fgi (our EAP provider) to implement on a six month, trial basis, an Employee Peer Support Program. The intent of the program is to provide first response aid and support to staff during work related times of distress and crisis, such as exposure to accidents or violence in the workplace.

A Steering Committee consisting of two management reps, two worker reps and two human resource personnel will be formed shortly so that the selection of Peer Support

Team members through a panel interview process can begin. A two day workshop will be given to Peer Support Team members and a half day training course will be given to managers & supervisors.

*Information Only*

**9. WORKPLACE INSPECTIONS**

The Inspection Report was given to Building & Route to repair items they can do in house. Items that cannot be done by B&R will be forwarded to Corporate Facilities.

**Malton Satellite**

Location	Hazard Observed	Action
Maintenance	Pro Heat exhaust not working	Work to be completed by Ascot Air Systems during ventilation revisions.
Bay 7	Exhaust hose ripped	Repaired
Maintenance Eye Wash	Left side not working properly	Management rep to contact Supervisor Stores Building/Route to see if unit can be replaced.
Maintenance	Lighting not bright enough	See shop lighting (items carried forward).
Canopy E18	Roof damaged	Repair
Bay 7	Exit sign light burnt out	Replace bulb
Bay ¾	Air line valve handle broken	Repair/replace

**TERMINAL INSPECTION**

Torbram Railway Crossing	Needs repainting	(repeat) see items carried forward
Renforth & 401	Uneven pavement	Management rep to follow up with Service Development.
Carlingview north of Renforth	Pot holes require immediate attention	City of Toronto has issued service request.
Derry & Professional Crt	Re-do pavement markings at intersection	Service Development following up.
Square One	Missing trees on Rathburn east platform, open grate	Work will be done by mid October.
Meadowvale Entrance	Rough pavement	Service Development following up.
Dundas Eastbound at Kipling Bridge	Potholes & uneven pavement	Management rep to follow up with Service Development.

**10. VEHICLE ACCIDENT SUMMARY BOTH GARAGES –AUGUST 2008**

\*Accidents to be adjudicated.

Accidents*	Internals	Incidents	Onboard	Shelters	Total	Preventable Accidents	Non Preventable Accidents
20	11	30	15	0	76	9	15

Worker rep requested that a commentary be stated on numbers shown to better understand as to why accidents are occurring. Management rep approved request.

**11. HAZARD INFORMATION REPORTS**

No new reports were received.

**12. NEW BUSINESS**

Training Instructor – Worker rep would like a trainer assigned permanently to Malton.  
Request will be considered for 2009. *Information Only*

Spill Kit Training – Maintenance rep stated that Malton maintenance employees & supervisors require spill kit training. Management co-chair to contact Manager, Maintenance to co-ordinate training.

Region of Peel Heart Mobile – The Heart Mobile will be made available to transit employees on September 30<sup>th</sup> & October 2<sup>nd</sup> at Central Parkway from 9:00 am to 5:00 pm. Posters have been posted in the workplace. *Information Only*

Pocock Bus Stop – Management reps and worker reps to investigate bus stop at the south end for route 51, 52 operators.

**13. ADJOURNMENT**

Meeting adjourned at 4:00 PM

Next Terminal Inspection:	TBA
Next Plant Inspection:	TBA
Next meeting:	<b>Wednesday, October 15, 2008 @ 2:00 pm</b>

---

Local 1572 Signature

---

Date

---

Transit Department Signature

---

Date

Items Carried Forward		
Item		Approximate Completion Date
<b>Renforth @ 401</b>	Sept/07	Worker rep stated that the pavement in the southbound curb lane is uneven; management co-chair to notify Service Development and ensure area inspected during next terminal inspection.
	Oct/07	Area inspected during terminal inspection, noting four bumps requiring attention. Service Development to be contacted.
	Dec/07	Region has cut back on road crews for the season and this item will not be addressed until the spring.
	April/08	Management rep to follow up with Service Development as to status from Region.
	May/08	Meeting to be arranged with management reps & Service Development next week
	June/08	City of Toronto has issued a service request.
	July, Aug/08	No change or update.
	Sept/08	Management rep to follow up on status with Service Development.
<b>Torbram Railway Crossing Clarification</b>		The union co-chairs from both HSC along with a representative from the Training department observed at the Torbram Road rail crossing the barrier is in an appropriate location. However, the lines are located beyond the barrier itself; so if anyone were to stop at the line markings the barrier would come down on the vehicle. This rail is identified as a CN rail.
	October/07	Management co-chair stated that this item has been brought forward by the CP HSC and will request that they follow up with Service Development on findings received this month.
	November/07	Management co-chair spoke to CN regarding the Torbram stop lines at the rail crossing and was informed that they do not handle the painting, as this is done thru the Region of Peel. Service Development has been requested to contact the Region.
	January/08	Management co-chair stated that the Works Department will complete the painting in the spring.
	March/08	Will be monitored during terminal inspection.
	April/08	Management rep to follow up with Service Development.
	May/08	Meeting to be arranged with management reps & Service Development next week.
	June/08	Service Development to contact Region on timeframe.

	July, Aug/08	Final details of new contract completed, status unchanged.	
	Sept/08	Work was completed incorrectly, ongoing.	
<b>Shop Lighting</b>	March/08	Worker rep stated lighting in the shop is insufficient for the night shift maintenance employees. Management co-chair to follow up with Supervisor Stores/Building & Route as to what can be done to improve situation.	<b>Revised Nov/08</b>
	April/08	Supervisor Stores/Building & Route to arrange a for formal candle watt test with CFM of area.	
	May/08	No update available.	
	June/08	Supervisor Stores/Building & Route arranging for all the bulbs to be cleaned & replaced were necessary.	
	July/08	Work will be completed by September.	
	Aug/08	Cleaning of lenses & bulbs has been completed however the problem still exists. Management co-chair to follow up with Supervisor Stores/Building Route.	
	Sept/08	Supervisor Stores/Building & Route to request CFM to arrange a candle power intensity test be completed in the Malton garage.	
<b>Diesel Fumes</b>	March/08	Wash bay employees have requested that the ventilation system be checked due to the increase of diesel fumes in their workplace. Management co-chair will contact Supervisor Stores/Building & Route for further investigation.	
	April/08	CFM already working at installing two additional roof vents in shop area. Supervisor Stores/Building & Route will ask CFM to check wash bay ventilation upon completion and in the fall when weather becomes colder.	
	May/08	No update available.	
	June/08	Quotes currently being obtained for the installation of a new ventilation system by the end of this year.	
	July/08	Ongoing project, further meetings have been arranged, safety committee will monitor progress.	
	Sept/08	The project to complete exhaust fans/ventilation modifications has been awarded to Ascot Air Systems and is slated for completion by mid October. Committee will continue to monitor progress.	
<b>Placement of Maxi Brake</b>	March/08	Worker co-chair stated that placement of maxi brake in 05, 06, 07 is too close in proximity to the left knee. Management co-chair to further investigate with Manager, Maintenance.	<b>Oct/08</b>
	April/08	One unit at CP has had the maxi brake moved to a different location. Management co-chair to follow up with Manager, Maintenance as to operator feedback.	
	May/08	Manager, Maintenance investigating further with manufacturer, information forthcoming.	

	June/08	No update available.	
	July/08	Management co-chair advised that the manufacturer is shipping the new 08 40 foot units with maxi brake in the new location. Manager, Maintenance negotiating to have all 06/07 units modified.	
	Aug/08	Ongoing, Manager, Maintenance negotiating with manufacturer.	
	Sept/08	No update available.	
<b>Route 7 thru Airport, Terminal 1</b>	July/08	Due to safety considerations, the worker co-chair requested that Service Development re-evaluate the routing of this route due to difficult lane changes exiting the terminal. Management co-chair to speak to Service Development and advice findings at next meeting.	<b>Item dropped</b>
	Sept/08	Committee recognizes that there is no easy fix with re-routing of the route as it will resolve in a more difficult safety problem regarding pavement and driving. It was agreed to drop this issue and further investigate blinds on the right side which may help to resolve this issue.	
<b>Phones in Storage Area</b>	August/08	Worker rep requested that the location of phones in the storage area be made more visible to operators. Management co-chair will contact Supervisor Stores/Building & Route.	<b>Oct/08</b>
	Sept/08	Arrangements will be made for Building & Route to paint the top of poles in the storage area where phones are situated; colour suggested by Committee was yellow.	
<b>Sun Visors</b>	August/08	Management and worker co-chair will further investigate issue of bus blinds and report back to the Committee.	<b>Nov/08</b>
	Sept/08	Meeting with worker reps to be arranged to further discuss this issue to determine action plan taken.	