

**MISSISSAUGA TRANSIT
HEALTH & SAFETY COMMITTEE MINUTES
Malton Satellite
Wednesday, August 20, 2008
2:00 P.M. Malton Boardroom**

Members: John Cameron, Co-Chairperson, David Pritchard, Frank Magrone
Borislav Kuljanin, Kyle Sadowsky, Kathryn James - Recorder

Invitees: Sandra Haywood, Robin Qu, Health & Safety Specialist
Kirsten D'Oliveira, Human Resources Assistant

Regrets:

Employees are reminded to speak to their Supervisor first about a health and safety concern. If corrective action is not taken, then the employee is to report the matter to their Health & Safety.

1. ADOPTION OF PREVIOUS MINUTES

The Malton Health and Safety Committee minutes of July 16th were approved as written.

2. Summary of RECOMMENDATIONS

Meeting of May 28, 2008

Recommendation: The Health & Safety Committee recommends the installation of pull cord quick release, translucent blinds on the right windshield as currently used by York Region Transit (VIVA Transit).

Response: Transit Management sent the co-chair of the Malton Health & Safety Committee to visit Veiola Transportation, the contracting company responsible for the operation of the Viva buses. This visit took place on Thursday, June 19, 2008.

The findings from this visit indicate the following information:

- the VIVA blinds are not translucent
- the right side mirror is positioned differently on the VIVA buses for viewing through a side window, not through the front window as is the case with MT
- the sun is not completely blocked from the bus operator with the VIVA blind

Based on the above findings, the configuration of the pull down blinds that MT currently has is sufficient. The investment of purchasing the Viva-type blinds is not recommended at this time however, MT will consider this system of blinds in future bus purchases.

Transit Management response accepted by the Health & Safety Committee.

Meeting of June 18, 2008

Recommendation: The Health & Safety Committee recommends the installation of a lockable portable washroom to service route 51 & 5 (north end) and route 15B (west end) that is respective of community by-laws.

Response: Arrangements have been recently made for operators to have access to the washrooms at Systems Material Handling Ltd., 1039 Cardiff Blvd. from 7:00A– 5:00P.

In addition, all washroom locations along the Dixie Road corridor and Tomken Road corridor have been checked and verified by staff from Service Development as listed below:

Dixie Corridor

. Long Branch	TTC Facility	24/7
. Dixie Value Mall	Burger King Restaurant	7:00A-11:00P
. Dixie/Bloor	Sunoco Gas Station	24/7 (Northbound only)
. Dixie/Aimco	Tim Horton's Coffee Shop	24/7 (Northbound only)
. Cardiff/Tomken	Systems Material Handling Ltd.	7:00A-5:00P

Tomken Corridor

. Haines/Dundas	True Value Gas Station	6:00A-12:00A
. Stanfield Tracks	Brunswick Bowling	12:00P-12:00A
. Tomken/Eastgate	Tomken Arena	8:00A-12:00A (Northbound only)
. Derry/Tomken	McDonald's Restaurant	5:30A-12:00A (Southbound only)
. Cardiff/Tomken	Systems Material Handling Ltd.	7:00A-5:00P

Bolded names indicate an existing understanding of use in place between Mississauga Transit and the facility in question.

Management is also exploring the feasibility of moving the scheduled layover locations of Routes 5, 51 and 15B.

Transit Management response accepted by the Health & Safety Committee.

3. WSIB (Workplace Safety Insurance Board) SUMMARY (Malton)

WSIB incidents were high in July with eight claims filed in Malton. Three resulted in lost time; four injuries (no first aid), one incident (no injury). Two verbal assaults were reported, one resulting in lost time.

4. WHMIS UPDATE

There was no WHMIS training in July.

5. TRAINING

No new training to report.

6. MSDS REVIEW

No new MSDS sheets have been introduced to MT over the past month.

7. ITEMS CARRIED FORWARD (see Outstanding Items List)

8. AGENDA ITEMS

No items were reported.

9. WORKPLACE INSPECTIONS

The Inspection Report was given to Building & Route to repair items they can do in house. Items that cannot be done by B&R will be forwarded to Corporate Facilities.

Malton Satellite

Location	Hazard Observed	Action
Maintenance	Pro Heat exhaust not working	Management co-chair to contact Supervisor Stores/Building & Route
Outdoor Storage	Lines require repainting	Repaint

Maintenance Eye Wash	Left side not working properly	Clean
Wash Bay	Spot light burnt out	Replace bulb
First Aid Room	Lights burnt out	Replace bulbs

TERMINAL INSPECTION

Torbram Railway Crossing	Needs repainting	(repeat) see items carried forward
Renforth & 401	Uneven pavement	Management rep to follow up with Service Development.
Lines inside Airport	Rte 7 through terminal, Silverdart (south of Jetliner) needs repainting	Service Development following up.
Carlingview north of Renforth	Pot holes require immediate attention	City of Toronto has issued service request.
Derry & Professional Crt	Re-do pavement markings at intersection	Service Development following up.
Square One	Missing trees on Rathburn east platform, open grate	Work will be done by mid September.
Meadowvale Entrance	Rough pavement	Service Development following up.
401 East & 427 South	Potholes	Holes patched following inspection.
Dundas Eastbound at Kipling Bridge	Potholes & uneven pavement	Management rep to follow up with Service Development.
Rte 36 stop at 3570 Colonial & 3355 Collegeway	Potholes	Repaired following terminal inspection.

10. VEHICLE ACCIDENT SUMMARY BOTH GARAGES – JULY 2008

*Accidents to be adjudicated.

Accidents*	Internals	Incidents	Onboard	Shelters	Total	Preventable Accidents	Non Preventable Accidents
32	6	38	24	0	100	2	19

11. HAZARD INFORMATION REPORTS

No new reports were received.

12. NEW BUSINESS

Phones in Storage Area – Worker rep requested that the location of phones in the storage area be made more visible to operators. Management co-chair will contact Supervisor Stores/Building & Route.

Sun Visors – Management and worker co-chair will further investigate issue of bus blinds and report back to the Committee.

13. ADJOURNMENT

Meeting adjourned at 4:00 PM

Next Terminal Inspection: TBA
 Next Plant Inspection: TBA
 Next meeting: **Wednesday, September 17, 2008 @ 2:00 pm**

Local 1572 Signature

Date

Transit Department Signature

Date

Items Carried Forward		
Item		Approximate Completion Date
Uneven Pavement Northbound, Dixie at Aimco February/07	There was a concern raised about the uneven pavement at the bus stop on Dixie at Aimco. Management co-chair to follow up.	Item dropped
March/07	The Region of Peel has been notified, status unchanged. Management co-chair to follow up with Service Development.	
April/07	Service Development continues to contact the Region of Peel, status unchanged. Management co-chair stated that the entire right hand lane for half a block requires resurfacing.	
May/07	Status unchanged, co-chair to follow up with Service Development.	
June/07	Committee advised that construction is currently underway at this location. Location to be checked prior to next meeting.	
July/07	Service development following up on construction status.	
August/07	Status unchanged, construction ongoing, Service Development to follow up with Region of Peel.	
October/07	Region of Peel confirmed that work will be completed shortly.	
November/07	Region of Peel confirmed that work will be done by months end.	
December/07	Work has started in the area.	
January/08	Worker rep stated that asphalt has been pulverized and distributed, however the manhole cover needs to be raised and re-levelled. Management rep to contact Region on status of work.	
February/08	Work to be completed in spring.	
March/08	Progress to be monitored during terminal inspection.	
April/08	Work still not completed worker rep to contact Service Development to obtain firm date from Region.	
May/08	No update available, meeting to be arranged with management reps & Service Development next week.	
June/08	Service Development to contact Region on timeframe.	
July/08	No change or update available.	
August/08	Work has been completed.	
Renforth @ 401	Worker rep stated that the pavement in the southbound curb lane is uneven; management co-chair to notify Service Development and ensure area inspected during next terminal	Revised Sept/08

<p>September/07</p> <p>October/07</p> <p>December/07</p> <p>April/08</p> <p>May/08</p> <p>June/08</p> <p>July, Aug/08</p>	<p>inspection.</p> <p>Area inspected during terminal inspection, noting four bumps requiring attention. Service Development to be contacted.</p> <p>Region has cut back on road crews for the season and this item will not be addressed until the spring.</p> <p>Management rep to follow up with Service Development as to status from Region.</p> <p>Meeting to be arranged with management reps & Service Development next week</p> <p>City of Toronto has issued a service request.</p> <p>No change or update.</p>	
<p>Torbram Railway Crossing Clarification</p> <p>October/07</p> <p>November/07</p> <p>January/08</p> <p>March/08</p> <p>April/08</p> <p>May/08</p> <p>June/08</p> <p>July, Aug/08</p>	<p>The union co-chairs from both HSC along with a representative from the Training department observed at the Torbram Road rail crossing the barrier is in an appropriate location. However, the lines are located beyond the barrier itself; so if anyone were to stop at the line markings the barrier would come down on the vehicle. This rail is identified as a CN rail.</p> <p>Management co-chair stated that this item has been brought forward by the CP HSC and will request that they follow up with Service Development on findings received this month.</p> <p>Management co-chair spoke to CN regarding the Torbram stop lines at the rail crossing and was informed that they do not handle the painting, as this is done thru the Region of Peel. Service Development has been requested to contact the Region.</p> <p>Management co-chair stated that the Works Department will complete the painting in the spring.</p> <p>Will be monitored during terminal inspection.</p> <p>Management rep to follow up with Service Development.</p> <p>Meeting to be arranged with management reps & Service Development next week.</p> <p>Service Development to contact Region on timeframe.</p> <p>Final details of new contract completed, status unchanged.</p>	<p>Revised Sept/08</p>
<p>Shop Lighting</p> <p>March/08</p> <p>April/08</p> <p>May/08</p>	<p>Worker rep stated lighting in the shop is insufficient for the night shift maintenance employees. Management co-chair to follow up with Supervisor Stores/Building & Route as to what can be done to improve situation.</p> <p>Supervisor Stores/Building & Route to arrange a for formal candle watt test with CFM of area.</p> <p>No update available.</p>	<p>Sept/08</p>

	<p>June/08 Supervisor Stores/Building & Route arranging for all the bulbs to be cleaned & replaced were necessary.</p> <p>July/08 Work will be completed by September.</p> <p>Aug/08 Cleaning of lenses & bulbs has been completed however the problem still exists. Management co-chair to follow up with Supervisor Stores/Building Route.</p>	
Diesel Fumes	<p>March/08 Wash bay employees have requested that the ventilation system be checked due to the increase of diesel fumes in their workplace. Management co-chair will contact Supervisor Stores/Building & Route for further investigation.</p> <p>April/08 CFM already working at installing two additional roof vents in shop area. Supervisor Stores/Building & Route will ask CFM to check wash bay ventilation upon completion and in the fall when weather becomes colder.</p> <p>May/08 No update available.</p> <p>June/08 Quotes currently being obtained for the installation of a new ventilation system by the end of this year.</p> <p>July/08 Ongoing project, further meetings have been arranged, safety committee will monitor progress.</p>	Jan/09
Placement of Maxi Brake	<p>March/08 Worker co-chair stated that placement of maxi brake in 05, 06, 07 is too close in proximity to the left knee. Management co-chair to further investigate with Manager, Maintenance.</p> <p>April/08 One unit at CP has had the maxi brake moved to a different location. Management co-chair to follow up with Manager, Maintenance as to operator feedback.</p> <p>May/08 Manager, Maintenance investigating further with manufacturer, information forthcoming.</p> <p>June/08 No update available.</p> <p>July/08 Management co-chair advised that the manufacturer is shipping the new 08 40 foot units with maxi brake in the new location. Manager, Maintenance negotiating to have all 06/07 units modified.</p> <p>Aug/08 Ongoing, Manager, Maintenance negotiating with manufacturer.</p>	Oct/08
08 Artics	<p>April/08 Worker rep advised that the curb side mirrors need to be realigned as they are too far out, obstructing full visibility. Management co-chair to ask maintenance to investigate</p> <p>May/08 Manager, Maintenance will investigate matter once worker reps provide unit numbers to management co-chair.</p> <p>June/08 No update available.</p> <p>July/08 Concern was investigated by Manager, Maintenance, Management co-chair and a trainer with no safety concerns noted. Matter to be further investigated with worker rep present.</p>	Item dropped

<p>Aug/08</p>	<p>Maintenance has checked the mirror arms on units 0851, 0852, 0853 & 0871, advising that unit 0853 only required the right side mirror arm replaced due to shortness. Operators are to complete a VCR on any unit which they feel needs to be further investigated.</p>	
<p>Exterior Bus Mirrors</p> <p>July/08</p> <p>August/08</p>	<p>Worker rep would like to see identical, one piece, dual adjustable exterior mirrors on both sides of all units. Management co-chair will speak to Manager, Maintenance to discuss further.</p> <p>Management co-chair advised by Manager, Maintenance that fleet will not be retrofitted at this time.</p>	<p>Item dropped</p>