

**MISSISSAUGA TRANSIT  
JOINT HEALTH & SAFETY COMMITTEE MEETING  
CENTRAL PARKWAY**

Wednesday, October 15, 2008  
10:00 a.m., Maintenance Boardroom, CPY

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**Members:** R. Lake, Co-Chairperson, R. Stratton, K. Kilinjian, A. Hosein, T. Carfaro, L. Mazuryk, J. Mitges – Recorder  
**Invitees:** S. Haywood & R. Qu – Health & Safety Specialists  
**Regrets:** P. Palladine, S. Shamahamad, B. MacMilan

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**Employees are reminded to speak to their Supervisor first about a health and safety concern. If corrective action is not taken, then the employee is to report matter to their Health & Safety representative.**

**1. ADOPTION OF PREVIOUS MINUTES**

The group approved the previous minutes.

**2. SUMMARY OF RECOMMENDATIONS**

The Management Co-Chair updated the committee on the progress of the recommendations.

**3. WHMIS**

No new updates

**4. TRAINING**

Lift truck evaluation has been scheduled for those who were trained 18 months ago. Refresher training is scheduled for individuals who were trained 3 years ago. Fire Warden training will be held in November.

**5. ITEMS CARRIED FORWARD** (see attached Items Carried Forward list)

**6. AGENDA ITEMS**

A) Fire Plan – A new meeting location was identified for Maintenance Staff to congregate during a fire alarm. The new location is the west end of the wash bay doors. TMT discussed signage indicated meeting places.

B) Health & Safety Manual – Since there has been no dedicated Health& Safety manual for Transit one is being put together. The Health & Safety Specialist reviewed the table of contents with the committee and asked for comments and feedback.

**7. WORKPLACE INSPECTIONS**

**The Inspection Report was given to Building & Route to repair items they can do in house. Items that cannot by done by B&R will be forwarded to Corporate Facilities. Workplace and Terminal inspections must be updated when each item has been completed. Each completed item must be signed off.**

**Central Parkway**

LOCATION	HAZARD OBSERVED	ACTION
Driver's Lounge	Lights Out	Complete
Washroom Across from B. Penny	Lights Out	Complete
Washroom Across from P. Phaneuf's Office	Lights Out	Complete
Stairwell By R. Qu's Office	Lights Out	Complete

Library Garage	Lights Out	Complete
Library Body Shop	Lights Out	Complete
Body Shop	Clean Floor	Complete
Erindale Station Road	Sidewalk from Parking Lot to Garage Needs Fixing	Request to S. Kanamala Oct. 9/08
Mechanic Washroom	Clean Sink (Green Stuff)	Complete
Mechanic Lunch Room	Lights Out	Complete
Steam Bay	Lens Broken	Complete
Pit	Halogen Light Out	Complete
Pit	Lights Out	Complete
East Wall Garage	Fluorescent Light Out	Complete
Storage Area	Lights Out	Complete (ongoing)
Bay #7 Storage Area	Fluorescent Light Out	Complete

### Terminal Inspection Report

LOCATION	HAZARD OBSERVED	ACTION
Torbram R/R Crossing	Needs Repainting (repeat)	Sign Shop TBD
Renforth & 401	Uneven Pavement	Toronto Notified W.O. #
Derry & Professional	Lines Need Repainting	Sign Shop TBD
Square One	Trees & Grate on Rathburn Platform Broken	TBD
Meadowvale Entrance	Rough Pavement	TBD
Square One Bathroom Hallway	Vent Dirty in Hallway	B & R Clean

### 8. MSDS REVIEW

No new sheets

### 9. VEHICLE ACCIDENT SUMMARY - August 2008

Accidents	Onboard	Incidents	Internals	Total	Non Preventable Accidents	Preventable Accidents
23	22	36	11	92	13	3

### 10. WSIB (Workplace Safety Insurance Board) Summary

Last month, Central Parkway saw 6 incidents resulting in lost time and 3 resulting in medical aids. Assaults have declined in September but vehicle accidents have increased.

### 11. HAZARD INFORMATION REPORTS

None were reported

### 12. NEW BUSINESS

A) Bays 26 & 27: Old tires and truck parking along this area is making it difficult for Artics to manoeuvre at night.

**ACTION:** Management Co-Chair to follow up with Supervisors.

B) Construction Site: Workers have been walking through the construction site as a short cut at night.

**ACTION:** Management Co-Chair to draft an email to Supervisors.

C) Parking on Ring Road: 10 Artic buses are being parked facing southbound in the northbound lane on ring road. The southbound lane is used for brake testing. The committee discussed whether this practice is blocking a fire route.

**ACTION:** Health & Safety Specialist to look into whether this violating any by-laws.

D) Arm rests on 03 and 06 Series: Worker Rep inquired into whether 03 and 06 series could be retro fitted with arm rests. The Co-Chairs agreed that this will be included in the PDA.

E) Square One 2<sup>nd</sup> Washroom: A divider was requested last year but was withdrawn due to budget constraints. Worker Co-Chair inquired on whether this can be looked at again.

**ACTION:** Management Co-Chair to follow up with Manager, Service Delivery

F) Seatbelts: Worker Rep requested all buses have driver seatbelts that fasten on the right.

**ACTION:** Maintenance Rep and Management Co-Chair to follow up

G) Maxi Brakes: Worker Co-Chair asked for a status update and timeline on maxi brake retro fits.

**ACTION:** Management Co-Chair to follow up with Manager, Maintenance.

H) Passenger Loads: Worker Co-Chair inquired on the rules and regulations for passenger loads. Route 110 is posing a problem on the 403.

I) Inspection Sheets: The Director of Transit has asked that dates be included with new items on the inspection sheets. This will be used as a way of tracking progress.

### 13. ADJOURNMENT

Meeting adjourned at 11:45 am.

**Next Meeting:** Health & Safety Meeting  
Wednesday, November 19, 2008  
10:00 a.m. Maintenance Boardroom

Joint Health & Safety Meeting  
Wednesday, December 10, 2008  
Malton Transit Satellite

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Local 1572 Signature

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Date

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Transit Department Signature

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Date