

**MISSISSAUGA TRANSIT
JOINT HEALTH & SAFETY COMMITTEE MEETING
CENTRAL PARKWAY**

Wednesday, July 16, 2008
10:00 a.m., Maintenance Boardroom, CPY

Present:	R. Lake, Co-Chairperson, R. Stratton, K. Kilinjian, P. Palladine, S. Shamahamad, L. Mazuryk, B. MacMillan, J. Mitges – Recorder
Invitees:	S. Haywood & R. Qu – Health & Safety Specialists, M. Keating – Management Representative
Regrets:	S. Haywood, B. MacMilan, L. Mazuryk, C. Palladine

Employees are reminded to speak to their Supervisor first about a health and safety concern. If corrective action is not taken, then the employee is to report matter to their Health & Safety representative.

Manager Feedback:

The Transit Management Team decided to provide representation at the Health and Safety Meetings on a quarterly basis. The first 10 minutes of the meeting is the committee's opportunity to discuss questions pertaining to Health and Safety.

The Manager of Maintenance attended the meeting. Maintenance Worker Rep inquired on why there is such a long response time for FMP to respond to issues in the garage. Worker Rep sited an incident with a fan that took 2 months to respond. Management Co-Chair gave an update on the fan incident and the expected date of resolution. Maintenance Manager stated that FMP needed details about specific issues and the wait time for response. If Management Co-Chair does not get a timely response from FMP, he will notify Maintenance Manager who will discuss it with the Manager of FMP.

Worker Rep brought up a concern about the Erindale Station Road entrance to the parking lot. It is a tight exit and slightly dangerous. Maintenance Manager agreed and will follow up with Transit Facilities Planning Project Leader. Worker Rep also wanted an update on the split convex mirrors. Maintenance Manager advised that the item was no longer being investigated by Maintenance. The maxi brakes have been moved on the 08 series buses. Maintenance is still in discussion with New Flyer on who will under take the work.

1. ADOPTION OF PREVIOUS MINUTES

The group approved the previous minutes.

2. SUMMARY OF RECOMMENDATIONS

No recommendations have been put forward.

3. WHMIS

No updates

4. TRAINING

Forklift training is scheduled for August 12 for 3 mechanics and 2 Parts Technicians.

5. ITEMS CARRIED FORWARD (see attached Items Carried Forward list)

6. AGENDA ITEMS

None

7. WORKPLACE INSPECTIONS

The Inspection Report was given to Building & Route to repair items they can do in house. Items that cannot be done by B&R will be forwarded to Corporate Facilities. Workplace and Terminal inspections must be updated when each item has been completed. Each completed item must be signed off.

Central Parkway

LOCATION	HAZARD OBSERVED	ACTION
Bay 19 & 20: Garage	Lights Out	FMP
Bay 16 & 17: Garage	Lights Out	FMP
Stock Room	Lights Out	FMP
Bay 7: Storage	Lights Out (Ballast)	FMP
Bay 20: Garage	Exhaust Fan Not Working	FMP
Washrooms across from B. Penny's Office	Lights Out (Ballast)	FMP
Prep Room	Lights Out	In House
Washroom: Garage	Lights Out	In House
First Aid Kit: Garage	Restock	In House
Punch Clock: Garage	Lights Out	In House
Wash Bay: West Door	Exit Sign Light Out	In House
Storage Area	Lights Out	In House
Washroom: Driver's	Paper Dispenser Broken	In House
Driver's Lounge	Lights Out	In House
Driver's Lounge	Clean Behind Vending Machine	In House
Dispatch Office	Clean and Secure Light Shades	In House
Olga's Office	Lights Out	In House
Coin Room	Repair Door Jam	In House
Boardroom 1	Lights Out	In House
Kim Chan's Office	Lights Out	In House
Washroom across from B. Yakymyk's Office	Lights Out	In House
Pat Runzer's Office	Lights Out	In House
Boiler Room across from P. Runzer's Office	Lights Out	In House

Terminal Inspection Report

LOCATION	HAZARD OBSERVED	ACTION
427 South @ Derry	Uneven Pavement (repeat)	Ongoing
Torbram R/R Crossing	Needs Repainting (repeat)	Ongoing
Dixie and Aimco	Catch Basin has sunk (repeat)	Ongoing
Meadowvale Entrance	Rough Pavement (repeat)	Ongoing
Renforth and 401	Uneven Pavement (repeat)	Ongoing
Square One	Missing Trees on Rathburn East Platform (repeat)	Ongoing
Airport	All Lines Need Repainting (repeat)	Ongoing
Islington Subway	Rt. 20 Stop, Sidewalk Broken	Repair

	and Lifted	
Derry and Professional Crt.	Lines Need Repainting	Ongoing

Worker Co-Chair discussed continuing problem of Terminal Inspections recording hazards that are out of Mississauga's jurisdiction. These issues should be passed to the authorities responsible (TTC or GTAA) but there has been no follow up. Worker Co-Chair presented the idea of collaborating with TTC's Health and Safety Committee who oversees Terminal Inspections to bring these issues forward for faster resolutions. Management Co-Chair has discussed this ongoing problem with TMT. The Director suggested recording the date each hazard was documented and any actions required on the inspection sheet. When the sheet is passed to the Planning Technician, he will get a projected completion date for the Health and Safety Committee.

8. MSDS REVIEW

No new sheets.

9. VEHICLE ACCIDENT SUMMARY - June 2008

Accidents	Onboard	Incidents	Internals	Total Accidents	Non Preventable Accidents	Preventable Accidents
29	19	32	5	85	4	4

10. WSIB (Workplace Safety Insurance Board) Summary

The month of June saw 30 accidents/incidents. There were 10 lost times but no major critical injuries. There were 7 medical aids and 1 first aid. There were 4 reported post traumatic stress cases resulting from collisions or assaults. 6 assaults were reported in the month of June.

12. HAZARD INFORMATION REPORTS

None were reported

13. NEW BUSINESS

A) Collision Review: Management rep spoke with Superintendent of Operations and Training Supervisor regarding giving Worker Co-Chair time during New Operator Training sessions to discuss collision review process and Health and Safety. It was decided that there is not enough time in the Training sessions for this.

B) Semenyk Court: A request had been made to incorporate Semenyk Court with CPY Health and Safety Committee. Management Co-Chair discussed with TMT. Currently, we will keep status quo. There will be no staff relocating to Semenyk until January 2009.

C) Investigations: When investigating concerns brought up by Worker Reps in the Health and Safety meetings, both Co-Chairs must pursue the investigation. This was determined when investigating plastic transfer cutters with the TTC.

D) Yellow Bars: The Body Shop is going to retro fit the fleet and shorten the yellow bars behind the driver's seat. Bus series 03-09 will be retrofitted (256 buses).

14. ADJOURNMENT

Meeting adjourned at 11:40 am.

Next Meeting: Health & Safety Meeting
Wednesday, August 20, 2008
10:00 a.m. Maintenance Boardroom

Local 1572 Signature

Date

Transit Department Signature

Date