

**MISSISSAUGA TRANSIT
JOINT HEALTH & SAFETY COMMITTEE MEETING
CENTRAL PARKWAY**

Wednesday, April 16, 2008
10:00 a.m., Maintenance Boardroom, CPY

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| Present: | R. Lake, Co-Chairperson, R. Stratton, K. Kilinjian, P. Palladine, S. Shamahamad, L. Mazuryk, B. MacMillan, J. Mitges – Recorder |
| Invitees: | S. Haywood & R. Qu – Health & Safety Specialists |
| Regrets: | S. Haywood |

Employees are reminded to speak to their Supervisor first about a health and safety concern. If corrective action is not taken, then the employee is to report matter to their Health & Safety representative.

1. ADOPTION OF PREVIOUS MINUTES

The group approved the previous minutes.

2. Summary of Recommendations

Management Co-Chair updated the committee on the progress of the convex mirror recommendation. TMT discussed setting up a test with the help of the Training Department and Worker Representatives to locate the blind spots. This would test convex mirrors placed on top of the driver's side mirror as well as the bottom. If there is no difference and no identified safety concerns, it will then be considered a preference and a survey will be sent to the Operators for feedback. Worker Rep requested that a '98 low floor bus be used in the testing. Discussion on using a 10 inch split on the driver's side.

ACTION: Management Co-Chair will connect with the Training Supervisor on setting up the test. Management Co-Chair to speak with Maintenance Manager regarding testing a 10 inch split on the driver's side.

Progress has been made with regards to the Peer Support recommendation. The EAP provider has developed a training proposal which will be presented on April 18 to the Operations Management. Sandra Haywood will provide an update at the May Health and Safety Meeting.

Please see attached for additional recommendations.

3. WHMIS UPDATE

No updates.

4. TRAINING

First aid training for Supervisors and Lead Hands has been scheduled for Maintenance.

5. ITEMS CARRIED FORWARD (see Items Carried Forward lists)

6. AGENDA ITEMS

A) Air Quality Testing

The body shop was tested for air quality. The plasma cutter used for the bus frames contributes to the poor air quality. The report is currently in draft form. There were no major issues identified but there are suggestions to change processes. They include

purchasing organic filters for the sides of the face masks and new placement of air vent boxes. There are some limitations on these suggestions as well. The Health and Safety Specialist will review the draft report and provide some feedback.

B) Visors

The convex mirrors on the driver's side top are sometimes blocked out by the sun visor. This issue was discussed at the same time as the convex recommendation. Updates to this item will be made once the convex mirror testing has taken place.

C) Left Turns

Please see Recommendations

D) Ministry of Labour Visit

Topics addressed during the Ministry's visit include:

Signage

Calling out stops

Process

Green book

Microphones

Operations have revised their policy. It will be reviewed by the Director. Updates to SPIs will be distributed. The kick off date has been delayed until June 1, 2008. The Committee discussed whether the Health and Safety Specialist should have been present at the Ministry meeting. The law does not state that Specialists are required to attend such meetings. It depends on the company's policy. Worker Co-Chair expressed his desire to have the Health and Safety Specialist attend similar meetings in the future.

7. MSDS REVIEW

No updates.

8. WORKPLACE INSPECTIONS

The Inspection Report was given to Building & Route to repair items they can do in house. Items that cannot be done by B&R will be forwarded to Corporate Facilities.

Central Parkway

| LOCATION | HAZARD OBSERVED | ACTION |
|------------------|-------------------------|--------|
| Parking Lot | Lights Out | |
| Bay #20 (Garage) | Exhaust fan not working | |
| Stockroom | Lights out | |

Terminal Inspection Report

| LOCATION | HAZARD OBSERVED | ACTION |
|------------------------|---|-----------|
| South Common Mall | Rough Pavement on Entrance from Burnhamthorpe | |
| Dixie & Aimco | Catch basin has sunk | |
| Renforth & 401 | Uneven Pavement (Southbound) | |
| Square One | Light in map storage room is out. | Corrected |
| 427 South Ramp @ Derry | Uneven pavement | |

9. VEHICLE ACCIDENT SUMMARY - March 2008

| Accidents | Onboard | Incidents | Internals | Total Accidents | Non Preventable Accidents | Preventable Accidents |
|-----------|---------|-----------|-----------|-----------------|---------------------------|-----------------------|
| 38 | 13 | 36 | 12 | 103 | 20 | 2 |

10. WSIB (Workplace Safety Insurance Board) Summary\

March numbers were similar to February. 1/3 of all accidents reported were a result of slip/fall with injuries to the legs and knees.

11. HAZARD INFORMATION REPORTS

None were reported

12. NEW BUSINESS

Corporate Wide Orientation: Available on the intranet and can be integrated with current department orientations.

Day of Mourning: Committee members were informed of the day of mourning on April 28. Representation from the Health and Safety Committee is encouraged.

IAPA: Tickets have not yet arrived. Participants can show registration confirmation instead of tickets. The trade show is April 21, 2008.

Wash bay Signs: Worker Rep requested a DO NOT ENTRE sign for bay 6. Currently, Route Supervisors park there even if they have been asked not to. Worker Rep will inform the Maintenance Supervisor. The Supervisor will address it with the Maintenance Superintendent. They will address it with Service Delivery.

Safety Tips: Worker Co-Chair has received complaints from Operators regarding safety tips that are distributed monthly. They are seen as immature and childish. The committee discussed why Service Delivery is distributing 'safety' tips and not the Health and Safety Committee.

ACTION: Management Co-Chair will speak with the Manager of Service Delivery and report back to the committee.

Alignment Machine: Worker Co-Chair and Rep requests that the company purchase an alignment machine due to issues with left turns. Animated discussion ensued. Operations Rep reminded the committee that Operators are to follow procedure and call in if they are unable to make a left hand turn. The bus should be written up when this happens. The alignment machine will not resolve the issue of some buses unable to make left turns.

Bus contact: Worker Co-Chair requested that if there is a bumper to bumper contact with no damage, there should be no investigation and no discipline. The Committee discussed the difference between controlled and uncontrolled contact.

ACTION: Worker Co-Chair to speak with Training Supervisor and get clarification on the full policy.

Unit 9835: Due to the mishap at Meadowvale, there are 2 Operators who are nervous to drive this unit. The Committee agrees that these drivers should drive this unit number regardless of their nerves.

Transit Enforcement: Management Co-Chair reported that Transit Enforcement is looking into changing their hours to coincide with the Operator's hours.

13. ADJOURNMENT

Meeting adjourned at 11:50 am.

Next Meeting: Health & Safety Meeting
Wednesday, May 21, 2008
10:00 a.m. Maintenance Boardroom

Local 1572 Signature

Date

Transit Department Signature

Date