

**MISSISSAUGA TRANSIT
HEALTH & SAFETY COMMITTEE MINUTES
Malton Satellite
Wednesday, August 22, 2007
2:00 P.M., Malton Boardroom**

Present: John Cameron Co-Chairperson, David Pritchard, Frank Magrone
Borislav Kuljanin, Kyle Sadowsky, Kathryn James - Recorder

Invitees: Geoff Marinoff, Director, Transit
Sandra Haywood & Robin Qu, Health & Safety Specialists

Employees are reminded to speak to their Supervisor first about a health and safety concern. If corrective action is not taken, then the employee is to report the matter to their Health & Safety representative.

Management Co-chair introduced and welcomed Geoff Marinoff to the Committee, giving him the opportunity to express his feelings on Safety, the significance of the Health & Safety Committee and the importance of Safety within Transit. In closing, he asked to be invited back in six months to discuss openly Safety concerns which need to be addressed.

In response to a concern addressed by the worker co-chair on terrorism, the Committee was informed that a consultant has been hired to mediate concerns and that once their report is received it will be studied as to the risks facing employees today and in the future.

1. ADOPTION OF PREVIOUS MINUTES

The Malton Health and Safety Committee minutes of July 11th were approved as read.

2. Summary of RECOMMENDATIONS

No recommendations were put forward from previous meeting.

3. WSIB (Workplace Safety Insurance Board) SUMMARY (Malton)

Health & Safety Specialist reviewed the WSIB summary for July, noting three medical aids were reported for Malton.

4. WHMIS UPDATE

WHMIS training will be given later this month to the five newly hired operators.

5. TRAINING

Health & Safety Specialist advised that the worker co-chair will be advised of the September Certification Training course date, once the total number of participants is confirmed.

6. MSDS REVIEW

The MSDS information pertaining to the new Biodiesel fuel replacing the current supplier has been received by the Health & Safety Specialist. This product will be used in all units.

7. ITEMS CARRIED FORWARD (see Outstanding Items List)

8. AGENDA ITEMS

5 Year Accident Comparison Report – Committee approved the annual publishing of the 5 year Accident Comparison Report in the January minutes.

Testing of driver's seat – Committee approved the installation on a trial basis of a driver's seat for testing.

9. WORKPLACE INSPECTIONS

The Inspection Report was given to Building & Route to repair items they can do in house. Items that cannot be done by B&R will be forwarded to Corporate Facilities.

<i>Location</i>	<i>Hazard Observed</i>	<i>Action</i>
Maintenance showers	Dirty	Clean
Blue drums in caged area (2) & wash bay (2)	Labels required for the 4 drums	Label drums*
Eye wash station	Left side not working properly	Clean
Grinder	Guard loose	Tighten
Spot light – Wash Bay	Not working	Replace bulb

*Manufacturer to be notified, temporary label to be issued immediately, Health & Safety Specialist to follow up.

Terminal Inspection Report

Square 1	Lighting outside washroom insufficient during evening hours, motion light required. Uneven pavement in east layby. Men's washroom door handle lock	Service Development to be advised and arrange installation ASAP as this is safety hazard to drivers. Repair asphalt. Supervisor, Building/Route to be notified of repair.
Dixie/Aimco	Pavement/catch basin sunken	Repair asphalt.

10. VEHICLE ACCIDENT SUMMARY BOTH GARAGES – July 2007

Accidents	Onboard	Incidents	Internals	Shelters	Total Accidents	Non Preventable Accidents	Preventable Accidents
25	13	36	6	0	80	2	1

11. HAZARD INFORMATION REPORTS

Management co-chair received one hazard regarding the stop line at Hull railway crossing. Operator was advised that the Highway Traffic Act states that buses are to stop no less than 5 meters from tracks.

The Health & Safety Specialist informed the Committee, that the evacuation of fourteen employees from the facility on August 15th was the result of CPD Acrylic Cure & Seal (D² WHMIS class chemical) applied to a recently poured concrete slabs-on-grade in the brake lathe room & parts room, releasing fumes into the drivers lounge & maintenance area.

Supervisor, Operations has been supplied with the MSDS information indicating there are no health related concerns. WSIB reports were completed at time of incident.

12. NEW BUSINESS

City Ergonomic Assessment – Health & Safety Specialist advised that the City has arranged for a consultant specializing in driver ergonomics to access and highlight the particular problems of the drivers' area in each bus model. Representatives from the Union, Operations & Maintenance will participate in this day & half ergonomic study.
Information only.

Ergonomic Information Session – A one hour information session has been arranged for the Joint Health & Safety Committees to meet with Dr. Rosenfeld & the City Health Nurse on October 10th in CP Boardroom 2 @ 2:00 PM. **Information only.**

Centre Rear Brake Light – Worker rep requested that a procedure for checking the centre rear brake light be written; management co-chair to follow up.

Garbage Bins – Due to complaints by operators, the worker rep requested a procedure be written on the replacement of garbage bins when full during change of shifts; management co-chair to follow up.

Level Crossings Not In Service – Worker rep asked if the level crossings located at the International Centre (northbound Airport Road) & Lakeshore (east of Ogden) could be removed as they are no longer in service. Management co-chair to investigate and advise findings.

Westwood Mall Washroom – Worker rep stated that this facility is inadequate for many reasons and requested that it be replaced immediately, especially with additional drivers coming to Malton. Management co-chair to investigate and advise findings.

13. ADJOURNMENT

Meeting adjourned at 4:30 pm

Next Terminal Inspection:	TBA (CP Rep)
Next Plant Inspection:	TBA
Next meeting:	Wednesday, September 19th @ 2:00 pm

Local 1572 Signature

Date

Transit Department Signature

Date

Items Carried Forward		
		Approximate Completion Date
Route 11	<p>March/07 Worker rep requested direction from management as operators in the early morning shut down the interior lights for safety reasons which is upsetting passengers as they are unable to read. Management co-chair to follow up with training as to the Highway Safety Act Legislation.</p> <p>April/07 Training has reviewed the Highway Safety Act Legislation, for which no mention as to when interior lights are to be turned on/off is recorded; concluding that this is a decision which is left to the driver's discretion. Management co-chair to investigate further Transits Standard Operating Practice Instructions (SPI) before the next meeting.</p> <p>May/07 Management co-chair advised that there is no SPI or legislation by the Highway Traffic Safety Act written on this matter.</p> <p>June/07 Worker rep stated that the inside glare problem is worse on the new units (05 & 06) than in the older units as the interior lighting in the older units can be adjusted to the application feasible to the driving conditions. Management co-chair to investigate inside glare on the buses while driving on the highway.</p> <p>July/07 Management co-chair to request maintenance assistance, on the inventory of the interior lights in all units to ensure consistency in their functionality.</p> <p>August/07 Management co-chair stated that maintenance supervisor is looking further into matter as it may be a make/model issue.</p> <p>Due to vacations, no response has been received from maintenance.</p>	Revised Sept/07
Uneven Pavement Northbound, Dixie at Aimco	<p>February/07 There was a concern raised about the uneven pavement at the bus stop on Dixie at Aimco. Management co-chair to follow up.</p> <p>March/07 The Region of Peel has been notified, status unchanged. Management co-chair to follow up with Service Development.</p> <p>April/07 Service Development continues to contact the Region of Peel, status unchanged. Management co-chair stated that the entire right hand lane for half a block requires resurfacing.</p> <p>May/07 Status unchanged, co-chair to follow up with Service Development.</p>	Revised Oct/07

	June/07	Committee advised that construction is currently underway at this location. Location to be checked prior to next meeting.	
	July/07	Service development following up on construction status.	
	August/07	Status unchanged, construction ongoing, Service Development to follow up with Region of Peel.	
Convex Mirrors			Item dropped
	January/07	Committee co-chair was asking for the convex mirrors to be relocated to the top of the regular mirror instead of the bottom so that less slush would be sprayed up on the mirror. Management co-chair will follow up.	
	February/07	Arrangements have been made to have two Malton & two CP buses equipped with a convex mirror placed on top of the regular mirror on a trial basis. Still being investigated.	
	March/07	Worker rep has received positive feedback from operators on units 9725, 9729 which have had the convex mirror relocated. Management co-chair advised that an evaluation form will be issued shortly for operator feedback.	
	April/07	Training has completed the questionnaire for Report to start issuing to operators assigned these units by the end of this week.	
	May/07	Management co-chair to analyze information received from questionnaire. Worker rep stated that more input from drivers on the installation of convex mirrors on 97 units is required, as the current instalment of housing needs to be lowered to accommodate the mirror on top.	
	August/07	Due to the mixed responses received in the questionnaires completed, it was agreed not to proceed with the relocating of the convex mirror from bottom to top.	
Storage Area Lighting			Oct 07
	May/06	Lenses have been cleaned, bulbs replaced in storage area. Illumination of area to be checked before next meeting to ensure that circle checks can be conducted thoroughly.	
	September/06	Management co-chair sending request form into CFM for additional lighting.	
	November/06	On sight meeting with Management co-chair and another with contractors. Outcome pending.	
	January/07	Proposal currently being put together regarding the lighting issue. More information to follow.	
	February/07	A proposal was submitted to the Management co-chair, which will be presented to the Manager of Transit Operations.	
	March/07	Meeting is scheduled for March 23 rd to further discuss this issue with Manager, Maintenance, Operations and Malton Renovation Co-ordinator.	
	April/07	Improvement to storage area lighting will be included in the	

	upcoming Malton renovation project.	
July/07	Storage area lighting will be monitored once installation completed.	
Door #4, 7 – Door beam	Corporate Services have been issued an urgent 402 request, so funds will be allocated in their 2007 budget, to complete work required. Work to be included in the upcoming Malton renovation project.	Revised Aug/07
May/06		
April/07	Management co-chair advised funds have been approved for this project, will contact CFM for update.	
May/07	CFM is waiting for response from maintenance as to if the replacement of door beams can wait till mid summer or if they are required before this time.	
June/07	CFM has confirmed that they will be replacing eye beams by mid summer.	
July/07	Eye beam on door #4 has been replaced, door 7 still pending.	
August/07	Door 7 eye beam still pending.	
Seat Issues	Worker rep wondered if there was a tracking system being used in the maintenance department to track the number of repairs done to each bus seat in the fleet and if the seats which currently are not serial numbered be identified for this purpose. Management co-chair will speak to maintenance on this matter and advise findings at next meeting.	Item dropped
June/07		
July/07	Worker rep reiterated feasibility of request (tracking of lost time claims, repair costing and location in fleet) as he feels being proactive would aid in reducing repetitive injuries.	
	A meeting has been arranged with Manager, Maintenance, management & worker co-chair for July 12 th to further discuss the idea of implementing a seat tracking system.	
August/07	Committee informed that the Manager, Maintenance felt that for the amount of work involved implementing a seat tracking system, no further advantageous information would be obtained.	
	In light of this, worker co-chair requests operators to forward yellow copies of all seat problem VCR's issued to his attention, so he can follow up with maintenance supervisor.	
Bus switch features	Worker rep would like to see consistency of (ON/OFF switch) for the seats, lights, & mirrors when repaired by maintenance, as frequently they are often being reversed.	Oct/07
June/07		
July/07	To be discussed at meeting of July 12 th .	
August/07	Concern not addressed at July 12 th meeting, management co-chair to contact Manager, Maintenance.	

Window Washer Fluid		Sept/07
July/07	Worker rep stated that current window washer fluid is not as effective as in the past, wondering if liquid used in washing the units has been changed as windshields are filmy? Management co-chair will follow up with maintenance on matter.	
August/07	Management co-chair stated that maintenance is unaware of any fluid changes in the Wash Bay. Work rep stated that there still is in the early morning a white residue on the front of buses only (windshield/mirror areas) and asked that units be checked, one hour after washing. Management co-chair to contact Malton maintenance supervisor for further investigation.	