

**MISSISSAUGA TRANSIT
HEALTH & SAFETY COMMITTEE MINUTES
Malton Satellite
Wednesday, July 11, 2007
2:00 P.M. Malton Boardroom**

Present: John Cameron
David Pritchard – Co-Chairperson
Frank Magrone, Borislav Kuljanin
Kyle Sadowsky
Kathryn James – Recorder

Invitees: Sandra Haywood & Robin Qu, Health & Safety Specialists

Employees are reminded to speak to their Supervisor first about a health and safety concern. If corrective action is not taken, then the employee is to report the matter to their Health & Safety representative.

1. ADOPTION OF PREVIOUS MINUTES

The Malton Health and Safety Committee minutes of June 20th were approved as read.

2. Summary of RECOMMENDATIONS

No recommendations were put forward from previous meeting.

3. WSIB (Workplace Safety Insurance Board) SUMMARY (Malton)

Health & Safety Specialist reviewed the WSIB summary, noting that total incidents increased over the May statistics between both garages with four assaults were reported in June. Malton had three reported incidents, two lost time and one incident for which no first aid was required.

4. WHMIS UPDATE

WHMIS training will be given later this month to the ten newly hired operators.

5. TRAINING

In September, Certification Training will be arranged for worker co-chair. WSIB will be meeting with route supervision on July 24th to discuss safety items, diligence of report writing, resolving safety concerns and claim management.

6. MSDS REVIEW

Updating of MSDS binders is currently being done, completion slated for September. Presently, there are four drums on site that require MSDS labels (anti-freeze, washer fluid and windshield solvent).

7. ITEMS CARRIED FORWARD (see Outstanding Items List)

8. AGENDA ITEMS

No items reported.

9. WORKPLACE INSPECTIONS

The Inspection Report was given to Building & Route to repair items they can do in house. Items that cannot be done by B&R will be forwarded to Corporate Facilities.

<i>Location</i>	<i>Hazard Observed</i>	<i>Action</i>
Blue drums in caged area (2) & wash bay (2)	Labels required for the 4 drums	Label drums
Eye wash	Left side not working	Clean
Bay 6/7 · Emergency light · Metal work table	Light not working Metal edge sticking out	Repair Replace bolt
Outside tire storage	Bees nest	Remove

Terminal Inspection Report

Square 1	Lighting outside washroom insufficient during evening hours.	Motion light to be considered for location.
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10. VEHICLE ACCIDENT SUMMARY BOTH GARAGES – June 2007

Accidents	Onboard	Incidents	Internals	Shelters	Total Accidents	Non Preventable Accidents	Preventable Accidents
21	8	41	6	0	76	11	3

11. HAZARD INFORMATION REPORTS

None were reported.

12. NEW BUSINESS

Window Washer Fluid - Worker rep stated that current window washer fluid is not as effective as in the past, wondering if liquid used in washing the units has been changed as windshields are filmy? Management co-chair will follow up with maintenance on matter.

13. ADJOURNMENT

Meeting adjourned at 4:15 pm

Next Terminal Inspection: TBA (MA Rep)
 Next Plant Inspection: TBA
 Next meeting: **Wednesday, August 22nd @ 2:00 pm**

 Local 1572 Signature

 Date

 Transit Department Signature

 Date

Items Carried Forward		
		Approximate Completion Date
Route 11	<p>March/07 Worker rep requested direction from management as operators in the early morning shut down the interior lights for safety reasons which is upsetting passengers as they are unable to read. Management co-chair to follow up with training as to the Highway Safety Act Legislation.</p> <p>April/07 Training has reviewed the Highway Safety Act Legislation, for which no mention as to when interior lights are to be turned on/off is recorded; concluding that this is a decision which is left to the driver's discretion. Management co-chair to investigate further Transits Standard Operating Practice Instructions (SPI) before the next meeting.</p> <p>May/07 Management co-chair advised that there is no SPI or legislation by the Highway Traffic Safety Act written on this matter.</p> <p>Worker rep stated that the inside glare problem is worse on the new units (05 & 06) than in the older units as the interior lighting in the older units can be adjusted to the application feasible to the driving conditions. Management co-chair to investigate inside glare on the buses while driving on the highway.</p> <p>June/07 Management co-chair to request maintenance assistance, on the inventory of the interior lights in all units to ensure consistency in their functionality.</p> <p>July/07 Management co-chair stated that maintenance supervisor is looking further into matter as it may be a make/model issue.</p>	Revised Sept/07
Uneven Pavement Northbound, Dixie at Aimco	<p>February/07 There was a concern raised about the uneven pavement at the bus stop on Dixie at Aimco. Management co-chair to follow up.</p> <p>March/07 The Region of Peel has been notified, status unchanged. Management co-chair to follow up with Service Development.</p> <p>April/07 Service Development continues to contact the Region of Peel, status unchanged. Management co-chair stated that the entire right hand lane for half a block requires resurfacing.</p> <p>May/07 Status unchanged, co-chair to follow up with Service Development.</p> <p>June/07 Committee advised that construction is currently underway at this location. Location to be checked prior to next meeting.</p> <p>July/07 Service development following up on construction status.</p>	June 07

<p>Convex Mirrors</p> <p>January/07</p> <p>February/07</p> <p>March/07</p> <p>April/07</p> <p>May/07</p>	<p>Committee co-chair was asking for the convex mirrors to be relocated to the top of the regular mirror instead of the bottom so that less slush would be sprayed up on the mirror. Management co-chair will follow up.</p> <p>Arrangements have been made to have two Malton & two CP buses equipped with a convex mirror placed on top of the regular mirror on a trial basis. Still being investigated.</p> <p>Worker rep has received positive feedback from operators on units 9725, 9729 which have had the convex mirror relocated. Management co-chair advised that an evaluation form will be issued shortly for operator feedback.</p> <p>Training has completed the questionnaire for Report to start issuing to operators assigned these units by the end of this week.</p> <p>Management co-chair to analyze information received from questionnaire. Worker rep stated that more input from drivers on the installation of convex mirrors on 97 units is required, as the current instalment of housing needs to be lowered to accommodate the mirror on top.</p>	<p>Aug 07</p>
<p>Storage Area Lighting</p> <p>May/06</p> <p>September/06</p> <p>November/06</p> <p>January/07</p> <p>February/07</p> <p>March/07</p> <p>April/07</p> <p>July/07</p>	<p>Lenses have been cleaned, bulbs replaced in storage area. Illumination of area to be checked before next meeting to ensure that circle checks can be conducted thoroughly.</p> <p>Management co-chair sending request form into CFM for additional lighting.</p> <p>On sight meeting with Management co-chair and another with contractors. Outcome pending.</p> <p>Proposal currently being put together regarding the lighting issue. More information to follow.</p> <p>A proposal was submitted to the Management co-chair, which will be presented to the Manager of Transit Operations.</p> <p>Meeting is scheduled for March 23rd to further discuss this issue with Manager, Maintenance, Operations and Malton Renovation Co-ordinator.</p> <p>Improvement to storage area lighting will be included in the upcoming Malton renovation project.</p> <p>Storage area lighting will be monitored once installation completed.</p>	<p>Oct 07</p>
<p>Door #4, 7 – Door beam</p> <p>May/06</p> <p>April/07</p>	<p>Corporate Services have been issued an urgent 402 request, so funds will be allocated in their 2007 budget, to complete work required. Work to be included in the upcoming Malton renovation project.</p> <p>Management co-chair advised funds have been approved for this project, will contact CFM for update.</p>	<p>Revised Aug/07</p>

	May/07	CFM is waiting for response from maintenance as to if the replacement of door beams can wait till mid summer or if they are required before this time.	
	June/07	CFM has confirmed that they will be replacing eye beams by mid summer.	
	July/07	Eye beam on door #4 has been replaced, door 7 still pending.	
Drivers Overhead Compartment	May/07	Worker rep stated that the destination computer module in units 03 & up is not securely held, requesting that two additional clips be fastened to this unit, preventing the module from falling on an operators head. Management co-chair will contact maintenance and advise findings.	Item dropped
	June/07	Management co-chair to request that maintenance checks the entire fleet, to ensure that the front mounted destination control box is securely mounted.	
	July/07	Due to this being an isolated case, maintenance will not be checking the entire fleet. Operators are requested to complete a VCR for a unit to be checked by maintenance.	
Seat Issues	June/07	Worker rep wondered if there was a tracking system being used in the maintenance department to track the number of repairs done to each bus seat in the fleet and if the seats which currently are not serial numbered be identified for this purpose. Management co-chair will speak to maintenance on this matter and advise findings at next meeting.	Aug/07
	July/07	Worker rep reiterated feasibility of request (tracking of lost time claims, repair costing and location in fleet) as he feels being proactive would aid in reducing repetitive injuries. A meeting has been arranged with Manager, Maintenance, co-chair and worker co-hair for July 12 th to further discuss the idea of implementing a seat tracking system.	
Bus switch features	June/07	Worker rep would like to see consistency of (ON/OFF switch) for the seats, lights, & mirrors when repaired by maintenance, as frequently they are often being reversed.	Oct/07
	July/07	To be discussed at meeting of July 12 th .	