

**MISSISSAUGA TRANSIT
HEALTH & SAFETY COMMITTEE MINUTES
Malton Satellite
Tuesday, May 15, 2007
2:00 P.M. Malton Boardroom**

- Present:** John Cameron - Co-Chairperson
Kyle Sadowsky, Giuseppe Renda, Borislav Kuljanin, David Pritchard
Kathryn James – Recorder
- Invitees:** Sandra Haywood & Robin Qu, Health & Safety Specialists
- Regrets:** Frank Magrone
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Employees are reminded to speak to their Supervisor first about a health and safety concern. If corrective action is not taken, then the employee is to report the matter to their Health & Safety representative.

Meeting opened with the announcement that Giuseppe Renda has resigned from the Malton Health & Safety Committee and that David Pritchard has been appointed as his replacement. The Committee thanked Giuseppe for his dedication and accomplishments within the past year.

Core Certification & Sector Specific training will be arranged shortly for David. Once Boris has completed Level 2 of Workplace-Specific Hazard Training he will be participating in Collision Review investigations.

1. ADOPTION OF PREVIOUS MINUTES

The Malton Health and Safety Committee minutes of April 18th were approved as read.

2. Summary of RECOMMENDATIONS

No recommendations were put forward from previous meeting.

3. WSIB (Workplace Safety Insurance Board) SUMMARY (Malton)

Health & Safety Specialist reviewed the WSIB summary for the month of April, which included two Malton incidents; one lost time & one medical aid.

An Assault History graph for 2003-2007 along with the YTD analysis of 2007 assaults was presented by the Health & Safety Specialist. Of the 13 assaults reported this year, three involved Malton operators; one lost time, one medical aid and one incident (no injury).

4. WHMIS UPDATE

No additional WHMIS training was provided in April, other than to the nine new operators hired April 23rd.

5. TRAINING

No new training to report.

6. MSDS REVIEW

Hand Sanitizer solution sheets have been added to the WellNet program and included in the MSDS manuals. Annual MSDS inventory will be completed by Building & Route by the end of May.

7. ITEMS CARRIED FORWARD (see Outstanding Items List)

8. AGENDA ITEMS

Cleaning of driver's seats in buses – Maintenance has just completed the steam cleaning of operator bus seats and have recently committed to repeating this cleaning in the fall. Commencing 2008 this cleaning will be budgeted to be conducted every three months.
Item dropped.

Route 7 (left turn Jetliner to Silver Dart) – Worker rep stated that Park & Fly vehicles along with commercial carriers are still making the illegal left turn from Jetliner to Silver Dart, cutting off buses making the left turn from the proper lane location.

Management co-chair stated that concerns have been documented and the GTAA has been made aware of matter, arranging for signage and lane markings at this location. Management co-chair reminded the Committee that transit operators are professional drivers and as such are to conduct themselves accordingly. **Item dropped.**

Securing overhead compartments in driver's area – Worker rep stated that the destination computer module in units 03 & up is not securely held and requested that two additional clips be fastened in this unit to prevent the module from falling on an operators head. Management co-chair will contact maintenance and advice findings.

9. WORKPLACE INSPECTIONS

The Inspection Report was given to Building & Route to repair items they can do in house. Items that cannot be done by B&R will be forwarded to Corporate Facilities.

<u>Location</u>	<u>Hazard Observed</u>	<u>Action</u>
Sandblaster	Left glove torn	Replace
Outside concrete wall by visitors entrance	Very unstable 8 th , 12 th & 16 th section	Place metal braces for additional support.

Terminal Inspection Report

Revised terminal inspection report reviewed, protocol to now be established.

10. VEHICLE ACCIDENT SUMMARY BOTH GARAGES – April 2007

Accidents	Onboard	Incidents	Internals	Shelters	Total Accidents	Non Preventable Accidents	Preventable Accidents
22	8	44	5	1	80	11	2

11. HAZARD INFORMATION REPORTS

None were reported.

12. NEW BUSINESS

Malton Renovation – The Health & Safety Specialist informed the Committee that the Malton renovations are slated to begin June 28th for completion in the early fall. Upon completion, the facility will operate and maintain a fleet of 100 buses. **This is an information item only.**

13. ADJOURNMENT

Meeting adjourned at 4:00 pm

Next Terminal Inspection:

TBA (MA reps 333/939)

Next Plant Inspection:

TBA

Next meeting:

Wednesday, June 20th @ 2:00 pm

Local 1572 Signature

Date

Transit Department Signature

Date

Items Carried Forward		
		Approximate Completion Date
Route 11	<p>March/07 Worker rep requested direction from management as operators in the early morning shut down the interior lights for safety reasons which is upsetting passengers as they are unable to read. Management co-chair to follow up with training as to the Highway Safety Act Legislation.</p> <p>April/07 Training has reviewed the Highway Safety Act Legislation, for which no mention as to when interior lights are to be turned on/off is recorded; concluding that this is a decision which is left to the driver's discretion. Management co-chair to investigate further Transits Standard Operating Practice Instructions (SPI) before the next meeting.</p> <p>May/07 Management co-chair advised that there is no SPI or legislation by the Highway Traffic Safety Act written on this matter.</p> <p>Worker rep stated that the inside glare problem is worse on the new units (05 & 06) than in the older units as the interior lighting in the older units can be adjusted to the application feasible to the driving conditions. Management co-chair to investigate inside glare on the buses while driving on the highway.</p>	May/07
Uneven Pavement Northbound, Dixie at Aimco	<p>February/07 There was a concern raised about the uneven pavement at the bus stop on Dixie at Aimco. Management co-chair to follow up.</p> <p>March/07 The Region of Peel has been notified, status unchanged. Management co-chair to follow up with Service Development.</p> <p>April/07 Service Development continues to contact the Region of Peel, status unchanged. Management co-chair stated that the entire right hand lane for half a block requires resurfacing.</p> <p>May/07 Status unchanged, co-chair to follow up with Service Development.</p>	June 07
Drivers Seats Bottoming Out	<p>February/2007 There are several buses that the driver's seat is bottoming out when they go over a bump. VCR's have been written up however they have not yet been repaired. Management co-chair to follow up with maintenance.</p> <p>March/07 Management co-chair stated that inspection of defective bus seats was completed by a maintenance mechanic & HS rep, concluding that seats have to be adjusted according to the operator's weight. Worker rep added that problem is "wear & tear" and requested Management co-chair to inspect 9307 as the seat bottomed out on him this week. Manager, Maintenance to be contacted on matter.</p>	Item dropped

	April/07	Management co-chair requested worker co-chair to test drive unit 9307 and provide feedback as the maintenance department has replaced the driver's seat.	
	May/07	Maintenance has been provided with a list of defective bus seats for which they are in the process of completing. The Committee is happy with the response from maintenance & the positive operator feedback to-date.	
Spit Kits	January/07	Health & Safety Specialist will investigate the use of Spit Kits in relation to operator assaults involving being spat upon.	Item dropped
	February/07	To be further discussed at a separate meeting with Committee Co-chairs and the Superintendent of Transit Operations and Health & Safety Specialist.	
	March/07	Management co-chair to further investigate matter with Peel Police and Dr. Rosenfeld the effectiveness of DNA swabs used to collect saliva.	
	April/07	Due to Dr. Rosenfeld being on vacation the Health & Safety Specialist was unable to respond back to the Committee, on the effectiveness of DNA swabs for analyzing of diseases or clarify what diseases can be transmitted if an operator is spit in the eye. Management co-chair to contact Peel Police and check for an SPI on this issue.	
	May/07	Manager, Service Delivery contacted OPP who stated that Spit Kits is a good idea, which currently are used currently only in London, England. However, due to the backlog in Forensics, data collected would be unable to be processed in Canada. The Health & Safety Specialist will be arranging joint meetings with Dr. Rosenfeld for the Malton & Central Parkway Health & Safety Committees regarding spit kits, ergonomics and infectious diseases. Worker co-chair reported that this item will now be addressed by the Central Parkway Health & Safety Committee and for Malton employees to refer to their minutes for further updates on this matter.	
Convex Mirrors	January/07	Committee co-chair was asking for the convex mirrors to be relocated to the top of the regular mirror instead of the bottom so that less slush would be sprayed up on the mirror. Management co-chair will follow up.	Aug 07
	February/07	Arrangements have been made to have two Malton & two CP buses equipped with a convex mirror placed on top of the regular mirror on a trial basis. Still being investigated.	
	March/07	Worker rep has received positive feedback from operators on units 9725, 9729 which have had the convex mirror relocated. Management co-chair advised that an evaluation form will be issued shortly for operator feedback.	

	April/07	Training has completed the questionnaire for Report to start issuing to operators assigned these units by the end of this week.	
	May/07	Management co-chair to analysis information received from questionnaire. Worker rep stated that more input from drivers on the installation of convex mirrors on 97 units is required, as the current instalment of housing needs to be lowered to accommodate the mirror on top.	
Storage Area Lighting			Oct 07
	May/06	Lenses have been cleaned, bulbs replaced in storage area. Illumination of area to be checked before next meeting to ensure that circle checks can be conducted thoroughly.	
	September/06	Management co-chair sending request form into CFM for additional lighting.	
	November/06	On sight meeting with Management co-chair and another with contractors. Outcome pending.	
	January/07	Proposal currently being put together regarding the lighting issue. More information to follow.	
	February/07	A proposal was submitted to the Management co-chair, which will be presented to the Manager of Transit Operations.	
	March/07	Meeting is scheduled for March 23 rd to further discuss this issue with Manager, Maintenance, Operations and Malton Renovation Co-ordinator.	
	April/07	Improvement to storage area lighting will be included in the upcoming Malton renovation project.	
Door #4, 7 – Door beam			July 07
	May/06	Corporate Services have been issued an urgent 402 request, so funds will be allocated in their 2007 budget, to complete work required. Work to be included in the upcoming Malton renovation project.	
	April/07	Management co-chair advised funds have been approved for this project, will contact CFM for update.	
	May/07	CFM is waiting for response from maintenance as to if the replacement of door beams can wait till mid summer or if they are required before this time.	
Yield to Bus Law			Aug 07
	December/06	Committee members are concerned that not all vehicles are obeying the yield to bus law and are requesting that the public be made more aware of the new law.	
	January/07	There will be a marketing campaign in 2007 to address this issue. Further details to follow.	
	March/07	Worker rep wonders if Peel Police could be asked for assistance on matter.	
	April/07	Marketing arranging for advertising signage to be installed on a minimum of six buses no later than May 11 th . Worker co-chair asked if management co-chair would speak to Marketing on arranging for an article be run in the	

May/07	<p>Mississauga News on the legislation. Management co-chair to contact Peel Police to see if a blitz can be done in busy areas for the enforcement of this new law.</p> <p>Marketing has been unable to arrange installation of signage as prior indicated, but have committed to complete the installation within the next 2-3 weeks. Management co-chair to determine the number of buses for which signage will be installed.</p> <p>Worker rep inquired if Marketing could arrange advertising in the Daily rather than the Mississauga News and whether the Drivers Examination Centre could include this legislation in their material to further educate the public. Co-chair still waiting on response from Police.</p>	
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